

Shenandoah Community School District Board of Directors
Shenandoah Administration Board Room
October 13, 2025 – 5:00 p.m.
Regular Meeting

Board Agenda

1. Call to Order
2. Roll Call and Determination of Quorum
3. Mission Statement: Read by Director Wooten
 - a. *The Shenandoah Community School District, in partnership with families and the community, will provide each student an educational environment that maximizes his or her potential to become responsible, successful citizens and lifelong learners in an ever-changing world.*
4. Welcome To Audience
5. Public Forum
6. Administrative Reports
 - a. Therapeutic Dog – Mr. Ratliff, Mrs. Anderson, and Mrs. Peterson
 - b. Amira Reading Intervention – Mr. Buttry and Mrs. Blake
 - c. WIC Update – Dr. Kerri Nelson
7. Consent Agenda
 - a. Minutes
 - b. Treasurer's Report
 - i. Account Balances
 - ii. Unspent Authorized Budget Report
 - iii. Accounts Payable
 - c. Personnel Requests:
Contracts:

Rachel Bowery	HS Associate	\$16.49/hr
Trisha Lynn	PT Custodian	\$17.10/hr days; \$18.10/hr nights
Michael May	PT Custodian	\$17.10/hr days; \$18.10/hr nights
Matthew Perrin	Custodian	\$17.10/hr days; \$18.10/hr nights
Eli Stimson	HS Associate	\$16.49/hr

Resignations:

Brent Ehlers	MS Football	effective end of season
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Modification:

Susan Anderson	.75 FTE to .80 FTE Special Education Teacher
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 - d. Fundraising Requests
*on attached sheet
 - e. Out of State Travel Requests
*on attached sheet
 - f. Grant Requests
*on attached sheet
8. Action Items
 - a. Approve Allowable Growth and Supplemental State Aid for Special Education Deficit in the amount of \$459,027.57
 - b. Approve Allowable Growth and Supplemental State Aid for EL Excess Cost in the amount of \$1,592.23
 - c. Approve Snow Removal Bid with DLA Farms

- d. Approve 2025-26 Annual Service and Inspection Agreement with BR Bleachers
 - e. Approve 2025-26 Apex Consortium Agreement with Glenwood CSD
 - f. Approve Increasing Adult Lunch Price to \$4.97 to meet State Minimum Requirement
 - g. Approve HVAC Preventative Maintenance Proposals with Rasmussen Mechanical – JK-8 \$2,686; Admin - \$1,084; HS - \$13,208
 - h. Approve Quotes with Amira Reading Suites for Middle School - \$5,050 and \$1,725
 - i. Appoint Delegate to IASB Delegate Assembly
 - j. Approve Real Estate Contract with Jim Hughes Real Estate for Student Housing Project Property
 - k. Acknowledge Receipt of K8 Roof and HVAC Replacement Project Status Report #5
 - l. Set Public Hearing Date for November 10, 2025, at 5:00 p.m. for the 2026-27 School Calendar
9. Informational Items
Next Regular Meeting – November 10, 2025, at 5:00 p.m.
10. Adjournment

Shenandoah Community School District Board of Directors
Shenandoah Administration Board Room
October 13, 2025 – immediately following regular meeting
Work Session

Agenda

- 1. Call to Order
- 2. Roll Call
- 3. Discussion Item:
 - a. Board Policy Updates
- 4. Adjournment

Shenandoah Community School District
Minutes of the Regular Meeting of the Board of Directors – September 8, 2025
Administration Board Room

Call to Order:

Board President Jean Fichter called the meeting to order at 5:00 pm.

Roll Call:

Roll Call was answered by Directors Jean Fichter, Glenn Mason, Brent Twyman, Adam Van Der Vliet, and Clint Wooten. Also present were Superintendent Dr. Kerri Nelson, School Business Official William Barrett, and Board Secretary Lisa Holmes.

Mission Statement:

The SCSD Mission Statement was read by Director Van Der Vliet.

Welcome to Audience:

President Fichter welcomed everyone to the meeting.

Open Forum:

President Fichter read the rules for speaking during the open forum. There was no public comment.

Administrative Reports:

Therapeutic Classroom Development:

Superintendent Dr. Kerri Nelson shared with the board preliminary plans to develop a therapeutic classroom with mental health day care and education programs and possible year-round services utilizing a partnership with VISION Shenandoah and local mental health providers, daycare providers and regional schools.

Consent Agenda:

Approve the consent agenda to include previous minutes, the financial accounts, the payment of bills, fundraising requests, out of state travel requests and early graduation requests. Personnel Requests: Contracts: Denise Green, Asst. HS Volleyball - \$4,103; Christopher Reed, Bus Driver - \$17.52/hr; \$46.35/route; Forrest Schmoker, Custodian - \$17.10/hr days; \$18.10/hr nights; Abby Weinrich, MS Volleyball - \$3,023. Resignations: Carrie Bauge, K8 Associate; Risa Graham, HS Associate – effective 9.17.25; Randy Sickels, Custodian – effective 9.12.25. Modifications: Susan Anderson, .50 FTE to .75 FTE Special Education Teacher; Dana Johnson, Kitchen/Custodial to Full Time 12-month Kitchen Staff. Motion to approve by Director Van Der Vliet, seconded by Director Wooten. Motion carried unanimously.

Action Items:

Approve End Zone Camera Purchase - \$5,694 (Booster Club Reimbursement and Private Donation):

Motion to approve by Director Wooten, seconded by Director Twyman. Motion carried unanimously.

Approve Closing Class of 2025 Account and Moving Remaining Funds of \$90.34 to Class of 2026:

Motion to approve by Director Van Der Vliet, seconded by Director Wooten. Motion carried unanimously.

Acknowledge Receipt of K8 Roof and HVAC Replacement Project Status Report #4:

Motion to acknowledge receipt by Director Van Der Vliet, seconded by Director Wooten. Motion carried unanimously.

Approve IMEG Proposal to Add Surge Protection to the Boiler Room at the K8 Building:

Motion to approve by Director Van Der Vliet, seconded by Director Wooten. Motion carried unanimously.

Approve 2025-26 Annual Irrigation Contract with Lawn World for Football Field and Practice Field:

Motion to approve by Director Van Der Vliet, seconded by Director Wooten. Motion carried unanimously.

Approve Proposals with Rasmussen Mechanical for Heat Pump Replacement:

Proposals include replacement of K8 Kitchen Heat Pump for \$30,700 and 2nd Floor Corridor for \$14,977. Motion to approve by Director Wooten, seconded by Director Van Der Vliet. Motion carried unanimously.

Approve Purchase of Motorola Mototrbo Repeater System - \$15,392.55:

Motion to approve by Director Wooten, seconded by Director Twyman. Motion carried unanimously.

Informational Items:

Next Regular Meeting – October 13, 2025 at 5:00 pm

Adjournment:

Motion by Director Wooten, second by Director Twyman to adjourn the meeting at 5:27 pm. Motion carried unanimously.

Shenandoah Community School District
Minutes of the Work Session of the Board of Directors – September 8, 2025
Administration Board Room

Call to Order:

Board President Jean Fichter called the meeting to order at 5:30 pm.

Roll Call:

Roll Call was answered by Directors Jean Fichter, Glenn Mason, Brent Twyman, Adam Van Der Vliet and Clint Wooten. Also present were Superintendent Dr. Kerri Nelson, School Business Official William Barrett and Board Secretary Lisa Holmes.

Discussion Items:

Facility and Financial Planning:

Dr. Nelson shared a list of facility projects and larger purchases that need to be planned for over the next couple of years and estimated costs of each. Projects need to be prioritized and planned to fit within each year's budget.

Adjournment:

Motion by Director Van Der Vliet, second by Director Wooten to adjourn the work session at 6:28 pm.
Motion carried unanimously.

[illegible]

Total PPEL Fund		360,133.49	296,959.71	323,346.45									
	Check	360,133.49	296,959.71	323,346.45	323,346.45	-	-	-	-	-	-	-	-
Debt Service Fund (40)													
Beg Balance Fiscal Agent (BI)		-	-	-	-	-	-	-	-	-	-	-	-
Revenues		-	-	-	-	-	-	-	-	-	-	-	-
Expenditures		-	-	-	-	-	-	-	-	-	-	-	-
End Balance Fiscal Agent (BI)		-	-	-	-	-	-	-	-	-	-	-	-
Total Debt Service Fund		-	-	-	-	-	-	-	-	-	-	-	-
	Check	-	-	-	-	-	-	-	-	-	-	-	-
ACCOUNT		JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
Nutrition Fund (61)													
Beg Balance Checking (BKIA 10)		14.60	138.85	1,075.45	1,944.86	-	-	-	-	-	-	-	-
Beg Balance Savings (BKIA 14)		59,541.86	61,864.18	92,575.04	68,556.46	-	-	-	-	-	-	-	-
Beg Balance Invest (BKIA 110)		183,143.36	183,714.92	184,159.84	184,471.94	-	-	-	-	-	-	-	-
Revenues		5,527.89	77,428.69	40,330.29	-	-	-	-	-	-	-	-	-
Receivables		55,953.18	-	-	-	-	-	-	-	-	-	-	-
Expenditures		(16,602.16)	(45,336.31)	(63,337.15)	-	-	-	-	-	-	-	-	-
Payables		(47,121.92)	-	169.79	-	-	-	-	-	-	-	-	-
Prior Month's Adjustment (AUDIT)		(5,261.14)	-	-	-	-	-	-	-	-	-	-	-
End Balance Checking (BKIA 10)		138.85	1,075.45	1,944.86	-	-	-	-	-	-	-	-	-
End Balance Savings (BKIA 14)		61,864.18	92,575.04	68,556.46	-	-	-	-	-	-	-	-	-
End Balance Invest (BKIA 110)		183,714.92	184,159.84	184,471.94	-	-	-	-	-	-	-	-	-
Total Nutrition Fund		240,456.81	277,810.33	254,973.26	-	-	-	-	-	-	-	-	-
	Check	240,456.81	277,810.33	254,973.26	254,973.26	-	-	-	-	-	-	-	-
ChildCare Fund (62)													
Beg Balance Checking (BKIA 10)		(75.00)	-	-	-	-	-	-	-	-	-	-	-
Beg Balance Savings (BKIA 14)		6,488.69	6,418.54	7,634.09	8,585.00	-	-	-	-	-	-	-	-
Revenues		14.85	1,232.45	1,298.54	-	-	-	-	-	-	-	-	-
Expenditures		(10.00)	(16.90)	(347.63)	-	-	-	-	-	-	-	-	-
Payables		-	-	-	-	-	-	-	-	-	-	-	-
Prior Month's Adjustment		-	-	-	-	-	-	-	-	-	-	-	-
End Balance Checking (BKIA 10)		-	-	-	-	-	-	-	-	-	-	-	-
End Balance Savings (BKIA 14)		6,418.54	7,634.09	8,585.00	-	-	-	-	-	-	-	-	-
Total ChildCare Fund		6,418.54	7,634.09	8,585.00	-	-	-	-	-	-	-	-	-
	Check	6,418.54	7,634.09	8,585.00	8,585.00	-	-	-	-	-	-	-	-
CHKID=10 (BKIA GEN CHECKING)													
CHKID=101 (BKIA PSF MEDICAL CHK)		73,275.74	15,691.14	53,672.00	-	-	-	-	-	-	-	-	-
CHKID=102 (BKIA PSF DENTAL CHK)		175,136.28	179,884.52	209,498.08	-	-	-	-	-	-	-	-	-
CHKID=103 (BKIA PSF OPTICAL CHK)		10,507.21	12,202.37	10,576.50	-	-	-	-	-	-	-	-	-
CHKID=110 (ISJIT - BKIA MM)		2,098,279.53	2,055,371.19	1,290,345.80	-	-	-	-	-	-	-	-	-
CHKID=14 (BKIA GEN MM)		1,514,559.35	595,430.43	1,496,459.06	-	-	-	-	-	-	-	-	-
GRAND TOTAL General/SAVE/PPEL/CN		3,871,758.11	2,858,579.65	3,060,551.44	-	-	-	-	-	-	-	-	-
ACCOUNT		JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
Reconciliation													
Bank Statement (BKIA) CHKID=10		71,693.27	15,691.14	53,672.00	-	-	-	-	-	-	-	-	-
Bank Statement (BKIA) CHKID=14		1,513,723.35	595,430.43	1,496,459.06	-	-	-	-	-	-	-	-	-
Bank Statement (BKIA) CHKID=101		175,136.28	179,884.52	209,498.08	-	-	-	-	-	-	-	-	-
Bank Statement (BKIA) CHKID=102		10,507.21	12,202.37	10,576.50	-	-	-	-	-	-	-	-	-
Bank Statement (ISJIT) CHKID=110		2,098,279.53	2,055,371.19	1,290,345.80	-	-	-	-	-	-	-	-	-
Less Outstanding Auto/Checks/Debits		-	-	-	-	-	-	-	-	-	-	-	-
Outstanding Deposits/GJE		2,418.47	-	-	-	-	-	-	-	-	-	-	-
Total Reconciliation		3,871,758.11	2,858,579.65	3,060,551.44	-	-	-	-	-	-	-	-	-
Amount Reconciliation Difference		-	-	-	-	-	-	-	-	-	-	-	-
Activity Fund (21)													
Beg Balance Checking (FNBC 40)		(1,057.00)	879.14	395.80	90.47	-	-	-	-	-	-	-	-
Beg Cash on Hand - Concession Bag		700.00	700.00	700.00	700.00	-	-	-	-	-	-	-	-
Beg Cash on Hand - Gate Bag		800.00	800.00	800.00	800.00	-	-	-	-	-	-	-	-
Beg Balance Savings (FNBC 44)		12,438.40	5,924.45	3,729.10	38,214.76	-	-	-	-	-	-	-	-
Beg Balance Invest (FNBC 111)		158,967.97	159,514.16	160,062.07	145,552.03	-	-	-	-	-	-	-	-
Revenues		8,743.91	14,855.81	41,678.73	-	-	-	-	-	-	-	-	-

[illegible]

SHENANDOAH COMMUNITY SCHOOL				
UNSPENT AUTHORIZED BUDGET CALCULATION*				
2025-2026				
	REGULAR PROGRAM DISTRICT COST	\$8,462,778		
+	REGULAR PROGRAM BUDGET ADJUSTMENT	\$0		
+	SUPPLEMENTARY WEIGHTING DISTRICT COST	\$128,542		
+	SPECIAL ED DISTRICT COST	\$1,234,012		
+	TEACHER SALARY SUMMPLEMENT DISTRICT COST	\$1,093,075		
+	PROF DEV SUPPLEMENT DISTRICT COST	\$82,968		
+	EARLY INTERVENTION SUPPL DISTRICT COST	\$96,354		
+	TEACHER LEADERSHIP SUPP DISTRICT COST	\$409,987		
+	AEA SPECIAL ED SUPPORT	\$424,069		
+	AEA SPECIAL ED SUPPORT ADJUSTMENT	\$0		
+	AEA MEDIA SERVICES	\$69,539		
+	AEA EDUCATIONAL SERVICES	\$76,890		
+	AEA SHARING DISTRICT COST	\$866		
+	AEA TEACHER SALARY SUPPL DISTRICT COST	\$43,546		
+	AEA PROF DEV SUPPL DISTRICT COST	\$0		
+	DROPOUT ALLOWABLE GROWTH	\$306,965	Required Local Match \$102,322	
+	SBRC ALLOWABLE GROWTH OTHER #1	\$0	Inc. Enrollmnt, OE Out, and LEP	
+	SBRC ALLOWABLE GROWTH OTHER #2	\$200,000	LEP	
+	SPECIAL ED DEFICIT ALLOWABLE GROWTH	\$790,000	Estimated	
-	SPECIAL ED POSITIVE BALANCE REDUCTION	\$0		
-	AEA SPECIAL ED POSITIVE BALANCE	\$0		
+	ALLOWANCE FOR CONSTRUCTION PROJECTS	\$0		
-	UNSPENT ALLOWANCE FOR CONSTRUCTION	\$0		
+	ENROLLMENT AUDIT ADJUSTMENT	\$22,985		
-	AEA PRORATA REDUCTION	-\$16,570	598,340	
=	MAXIMUM DISTRICT COST	\$13,426,006	11,879,062	1,546,944.00
+	PRESCHOOL FOUNDATION AID	\$167,800		
+	INSTRUCTIONAL SUPPORT AUTHORITY	\$658,507		
+	ED IMPROVEMENT AUTHORITY	\$0		
+	OTHER MISCELLANEOUS INCOME	\$2,640,000	Estimate on Budget Worksheet	
+	UNSPENT AUTH BUDGET - PREVIOUS YEAR	\$3,955,294	Est.	
=	MAXIMUM AUTHORIZED BUDGET	\$20,847,607		
-	EXPENDITURES	\$2,289,607	10.98%	
=	UNSPENT AUTHORIZED BUDGET	\$18,558,000		
	EXPENDITURES	FY2026	FY2025 Actuals	FY2025 Actuals
	JULY	\$392,869.50	\$306,052.63	\$306,052.63
	AUGUST	\$614,269.39	\$486,045.64	\$486,045.64
	SEPTEMBER	\$1,282,468.17	\$1,722,929.65	\$1,722,929.65
	OCTOBER	\$0.00	\$0.00	\$1,260,697.81
	NOVEMBER	\$0.00	\$0.00	\$1,379,001.87
	DECEMBER	\$0.00	\$0.00	\$1,254,941.02
	JANUARY	\$0.00	\$0.00	\$1,241,859.07
	FEBRUARY	\$0.00	\$0.00	\$1,350,155.50
	MARCH	\$0.00	\$0.00	\$1,666,491.89
	APRIL	\$0.00	\$0.00	\$1,252,696.36
	MAY	\$0.00	\$0.00	\$1,359,787.49
	JUNE	\$0.00	\$0.00	\$3,485,994.76
	TOTAL	\$2,289,607.06	\$2,515,027.92	\$16,766,653.69

SHENANDOAH COMMUNITY SCHOOL CALCULATION OF MISCELLANEOUS INCOME 2025-2026										
	STATE AID/ SRCIPVR (CNI)	TLC/4 YR STATE AID/TSS/ EARLY INTER/PD/ TRANS EQ.	SPED DEFICIT & 10% SPED SUPPORT	AEA FLOWTHROUGH	PROPERTY TAX	INSTRUCTIONAL SUPPORT THRU	EXCISE TAXES UTILITY REPL.	** MISC REVENUE	TOTAL REVENUE (Includes Flowthrough)	
	Source Codes 3111, 3112 3801, 3803	Source CodeS 3116, 3117, 3119 3204, 3216, 3342, 3376	STATE AID Source Code 3113, 3306	Source Code 3214	Source Codes 1110-1119 & 1191, 3804	INCOME SURTAXES Source Code 1134	Source Codes 1170-1179			FY2025
JUL	-	-	-	-	-	-	-	41,263.63	41,263.63	78,231.31
AUG	30,877.00	-	-	-	-	-	-	40,060.41	70,937.41	61,372.98
SEP	640,085.00	184,686.00	3,523.00	31,703.70	950,708.11	-	239.94	258,174.77	2,069,120.52	2,144,363.91
OCT	-	-	-	-	-	-	-	-	-	3,038,948.32
NOV	-	-	-	-	-	-	-	-	-	1,114,161.62
DEC	-	-	-	-	-	-	-	-	-	1,199,637.44
JAN	-	-	-	-	-	-	-	-	-	1,052,190.22
FEB	-	-	-	-	-	-	-	-	-	1,209,389.88
MAR	-	-	-	-	-	-	-	-	-	1,668,995.19
APR	-	-	-	-	-	-	-	-	-	2,754,959.04
MAY	-	-	-	-	-	-	-	-	-	1,175,195.40
JUN	-	-	-	-	-	-	-	-	-	2,645,467.69
TOTAL	\$ 670,962.00	\$ 184,686.00	\$ 3,523.00	\$ 31,703.70	\$ 950,708.11	\$ -	\$ 239.94	\$ 339,498.81	\$ 2,181,321.56	\$18,142,913.00

Function Part 1		Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
08	GOVERNMENTAL LONG TERM FIXED ASSETS								
1000	INSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2000	2000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4000	FACILITIES ACQUISITION & CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
08	GOVERNMENTAL LONG TERM FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10	GENERAL FUND								
1000	INSTRUCTION	0.00	773,004.93	1,134,589.19	0.00	(1,134,589.19)	47,980.62	39,264.51	(1,221,834.32)
2000	2000	0.00	477,759.54	1,123,314.17	0.00	(1,123,314.17)	21,391.03	14,300.67	(1,159,005.87)
4000	FACILITIES ACQUISITION & CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6000	6000	0.00	31,703.70	31,703.70	0.00	(31,703.70)	0.00	0.00	(31,703.70)
10	GENERAL FUND	0.00	1,282,468.17	2,289,607.06	0.00	(2,289,607.06)	69,371.65	53,565.18	(2,412,543.89)
21	ACTIVITY FUND								
1000	INSTRUCTION	0.00	22,008.44	49,748.81	0.00	(49,748.81)	17,487.87	9,662.36	(76,899.04)
2000	2000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6000	6000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21	ACTIVITY FUND	0.00	22,008.44	49,748.81	0.00	(49,748.81)	17,487.87	9,662.36	(76,899.04)
22	MANAGEMENT FUND								
1000	INSTRUCTION	0.00	735.46	101,991.17	0.00	(101,991.17)	0.00	0.00	(101,991.17)
2000	2000	0.00	51,215.88	478,953.71	0.00	(478,953.71)	0.00	101,685.00	(580,638.71)
3000	3000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6000	6000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22	MANAGEMENT FUND	0.00	51,951.34	580,944.88	0.00	(580,944.88)	0.00	101,685.00	(682,629.88)
33	SAVE(SECURE AN ADVANCED VISION FOR ED.								
1000	INSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2000	2000	0.00	0.00	1,330.27	0.00	(1,330.27)	0.00	0.00	(1,330.27)
4000	FACILITIES ACQUISITION & CONSTRUCTION	0.00	820,880.25	943,793.16	0.00	(943,793.16)	4,300.00	5,176.71	(953,269.87)
5000	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6000	6000	0.00	0.00	148,315.68	0.00	(148,315.68)	0.00	0.00	(148,315.68)
33	SAVE(SECURE AN ADVANCED VISION FOR ED.	0.00	820,880.25	1,093,439.11	0.00	(1,093,439.11)	4,300.00	5,176.71	(1,102,915.82)
36	PHYSICAL PLANT & EQUIPMENT								
1000	INSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2000	2000	0.00	15,745.46	132,385.13	0.00	(132,385.13)	42,482.00	44,924.33	(219,791.46)
3000	3000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4000	FACILITIES ACQUISITION & CONSTRUCTION	0.00	19,441.32	32,743.25	0.00	(32,743.25)	0.00	2,621.95	(35,365.20)
6000	6000	0.00	0.00	42,500.00	0.00	(42,500.00)	0.00	0.00	(42,500.00)
36	PHYSICAL PLANT & EQUIPMENT	0.00	35,186.78	207,628.38	0.00	(207,628.38)	42,482.00	47,546.28	(297,656.66)
40	DEBT SERVICE								

Shenandoah CSD

10/09/2025 08:57 AM

Expenditure Report by FUNCTION - WAB

Regular; Processing Month 09/2025

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User ID: BARRETTWIL

Function Part 1		Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
2000	2000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5000	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6000	6000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
40	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
61	SCHOOL NUTRITION FUND								
2000	2000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3000	3000	0.00	63,337.15	117,464.29	0.00	(117,464.29)	1,049.00	1,550.17	(120,063.46)
6000	6000	0.00	0.00	7,811.33	0.00	(7,811.33)	0.00	0.00	(7,811.33)
61	SCHOOL NUTRITION FUND	0.00	63,337.15	125,275.62	0.00	(125,275.62)	1,049.00	1,550.17	(127,874.79)
62	CHILDCARE FUND								
1000	INSTRUCTION	0.00	347.63	374.53	0.00	(374.53)	250.00	0.00	(624.53)
62	CHILDCARE FUND	0.00	347.63	374.53	0.00	(374.53)	250.00	0.00	(624.53)
81	TRUST FUNDS NON EXPENDABLE								
1000	INSTRUCTION	0.00	750.00	8,350.00	0.00	(8,350.00)	750.00	0.00	(9,100.00)
6000	6000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
81	TRUST FUNDS NON EXPENDABLE	0.00	750.00	8,350.00	0.00	(8,350.00)	750.00	0.00	(9,100.00)
91	AGENCY FUND								
1000	INSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2000	2000	0.00	0.00	0.00	0.00	0.00	0.00	0.02	(0.02)
91	AGENCY FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.02	(0.02)
Grand Total:		0.00	2,276,929.76	4,355,368.39	0.00	(4,355,368.39)	135,690.52	219,185.72	(4,710,244.63)

Shenandoah CSD
10/09/2025 11:38 AM

MONTHLY BOARD VENDOR BILLS

Vendor Name	Invoice Detail Amount	Invoice Detail Description
Checking Account ID 10	Fund Number 10	GENERAL FUND
AHLERS & COONEY PC	\$ 366.00	LAWYER/NEGOTIATIONS
ALBIREO ENERGY	\$ 2,143.61	MAINTENANCE BUILDING REPAIR S
AMAZON.COM SALES INC.	\$ 4,991.82	SUPPLIES
BLAINE'S SERVICE LLC	\$ 7,211.51	VEHICLE REPAIR SERVICES
BMO MASTERCARD - TRANSPORTATION I	\$ 189.32	TRANSPORTATION SUPPLIES
BMO MASTERCARD	\$ 2,144.18	SOFTWARE/SUPPLIES
BMO MASTERCARD	\$ 920.56	MAINTENANCE SUPPLIES
BMO MASTERCARD	\$ 1,526.10	SUPPLIELS
BMO MASTERCARD	\$ 840.64	TRAVEL/SUPPLIES
BMO MASTERCARD	\$ 4,336.47	SUPPLIES
BMO MASTERCARD	\$ 1,170.20	SOFTWARE/SUPPLIES
BMO MASTERCARD	\$ 345.45	SUPPLIES
BMO MASTERCARD	\$ 1,299.90	POSTAGE/SUPPLIES
BMO MASTERCARD	\$ 2,924.56	SUPPLIES
BMO MASTERCARD	\$ 740.89	SOFTWARE/SUPPLIES
BMO MASTERCARD	\$ 1,313.12	TRAVEL/SUPPLIES
BMO MASTERCARD	\$ 63.77	TRAVEL
BMO MASTERCARD	\$ 271.89	MAY MENTOR SUPPLIES
BMO MASTERCARD	\$ 3,630.12	SUPPLIES
BMO MASTERCARD	\$ 3,433.56	SOFTWARE/SUPPLIES
BMO MASTERCARD	\$ 24.05	TRAVEL
BMO MASTERCARD	\$ 2,528.23	SUPPLIES
BMO MASTERCARD	\$ 36.00	SUPPLIES
BMO MASTERCARD	\$ 351.53	TRAVEL
CAPITAL SANITARY SUPPLY	\$ 2,412.54	BUILDINGS/GROUNDS CUSTODIAL SU
CDW GOVERNMENT	\$ 239.89	TECH REPAIR & MAINTENANCE SUPI
CENEX FLEET FUELING	\$ 2,174.45	FUEL
CENTURYLINK	\$ 529.42	TELEPHONE
CHRISTOPHER REED	\$ 12.00	BUS DRIVER CDL PAID BY DISTRIC
CITY OF SHENANDOAH	\$ 22,736.82	WATER/SRO SALARY
CLARINDA CHAMBER	\$ 150.00	MS BAND ENTRY & REGISTRATION I
COLUMN SOFTWARE PBC	\$ 309.79	BOARD NEWSPAPER ADVERTISING
COUNCIL BLUFFS CSD	\$ 1,673.04	TUITION TO LEA WITHIN IA NOT C
COUNTY LINE DESIGN	\$ 6.00	ELEM PRINCIPAL SUPPLIES
DEPT OF EDUCATION	\$ 100.00	BUS INSPECTION SERVICES
DEVEREUX FOUNDATION, THE	\$ 8,856.00	SPED LVL III PURCHASE SERVICE
EGAN SUPPLY	\$ 6,053.10	BUILDINGS/GROUNDS CUSTODIAL SU
ELECTRONIC SOUND	\$ 375.00	TECH REPAIR & MAINTENANCE SUPI
FAREWAY STORES	\$ 97.57	SUPPLIES
FLINN SCIENTIFIC	\$ 592.57	HS GENERAL ED SUPPLIES
GLENWOOD BAND PARENTS ASSOCIATION	\$ 200.00	HS BAND STUDENT ENTRY & REGIST
GLENWOOD CSD	\$ 7,694.40	PURCHASE EDUCATIONAL/L3 IND CC
GOBILDA	\$ 4,720.10	ROBOTICS SUPPLIES
GRAINGER	\$ 3,678.59	MAINTENANCE PARTS
GREEN HILLS AEA	\$ 31,703.70	AEA FLOWTHROUGH
GRIZZLY INDUSTRIAL	\$ 36.44	HS EQUIPMENT REPAIR
HD SUPPLY	\$ 5,888.21	BUILDINGS/GROUNDS CUSTODIAL SU
HEARTLAND AREA EDUCATION AGENCY	\$ 436.05	MS PRINCIPAL SUPPLIES
HEARTLAND BUSINESS SYSTEMS	\$ 430.00	TECH REPAIR & MAINTENANCE SUPI
HY-VEE	\$ 317.60	SUPPLIES
IAMO COMMUNICATIONS	\$ 7.00	NETWORK SUPPORT INTERNET ACCE
IMAGINE LEARNING	\$ 1,100.00	IGNITE GENERAL ED SOFTWARE
IOWA COMMUNICATIONS NETWORK	\$ 358.94	TELEPHONE
IOWA DEPT OF INSPECTIONS AND APPEALS	\$ 340.00	MAINTENANCE BUILDING REPAIR S
IOWA HIGH SCHOOL MUSIC ASSOCIATION	\$ 304.00	ENTRY FEES
IOWA WESTERN COMMUNITY COLLEGE	\$ 40.00	NON INSTRUCTION STAFF WORKSHO

JAYMAR BUSINESS FORMS	\$	519.86	SUPPLIES
JB PARTS & SUPPLY	\$	158.87	MAINTENANCE PARTS
JOHNSON CONTROLS FIRE PROTECTION LP	\$	174.48	MAINTENANCE BUILDING REPAIR SE
JW PEPPER & SON	\$	691.33	MUSIC/SUPPLIES
LAWN WORLD	\$	890.00	REPAIR SERVICES
LEPORTE ELECTRIC	\$	486.82	MAINTENANCE BUILDING REPAIR SE
MCGRAW HILL COMPANIES	\$	957.35	IGNITE GENERAL ED SOFTWARE
MEDICIAL CLINIC PC	\$	255.00	BUS DRIVER PHYSICALS
MID-AMERICAN RESEARCH CHEMICAL	\$	3,337.57	BUILDINGS/GROUNDS CUSTODIAL SU
MIDAMERICAN ENERGY	\$	25,962.79	UTILITIES-ELECTRICITY
MILLER BUILDING	\$	289.59	MAINTENANCE BUILDING SUPPLIES
MITEL NET SOLUTIONS	\$	1,651.14	TELEPHONE
MUSIC AND ARTS	\$	2,952.40	HS BAND SUPPLIES
NUMOTION	\$	1,981.60	ELEM SPED LVL III IND COSTS SU
OMAHA PERFORMING ARTS	\$	826.00	CONOVER GRANT ADMISSIONS
OTIS ELEVATOR	\$	4,481.52	MAINTENANCE BUILDING REPAIR SE
PAGE COUNTY LANDFILL ASSOCIATION	\$	125.00	MAINTENANCE GARBAGE COLLECTION
PITSCO EDUCATION	\$	325.00	ROBOTICS SUPPLIES
PLUNKETT'S PEST CONTROL	\$	1,281.59	MAINTENANCE PEST CONTROL CONTI
RASMUSSEN MECHANICAL SERVICES	\$	24,203.87	MAINTENANCE BUILDING REPAIR SE
RED OAK WELDING	\$	1,165.40	HS GENERAL ED SUPPLIES
RELAYHUB LLC	\$	23.52	MEDICAID BILLING SERVICES
RIEMAN MUSIC DES MOINES	\$	71.25	MS BAND SUPPLIES
RIVERSIDE INSIGHTS	\$	363.15	TAG TESTING
ROCSTOP - FOOD	\$	48.00	SUPPLIES
ROCSTOP CARDTROL	\$	2,767.88	TRANSPORTATION DIESEL
ROLLING HILLS SALES & SERVICE	\$	651.76	EQUIPMENT REPAIR
ROSE, THE	\$	115.56	IGNITE ADMISSIONS
SAPP BROS.	\$	175.00	TRANSPORTATION SUPPLIES
SCHOLASTIC INC	\$	3,770.30	EARLY READER TEXTBOOKS
SCHOOL ADMINISTRATORS OF IOWA	\$	225.00	HS PRINCIPAL DUES
SCHOOL HEALTH	\$	6.95	HS NURSE GENERAL SUPPLIES
SCHOOL SPECIALTY LLC	\$	158.85	EL SUPPLIES
SCHOOLS IN	\$	661.92	FURNITURE & FIXTURES
SERENITY STUDIO	\$	40.00	SUPPLIES
SHENANDOAH ACTIVITY FUND	\$	3,435.80	SUPPLIES/MOVING FUNDS
SHENANDOAH MEDICAL CENTER	\$	682.00	BUS DRIVER PHYSICALS
SHENANDOAH SANITATION	\$	2,271.30	MAINTENANCE GARBAGE COLLECTION
SHENANDOAH SCHOOL LUNCH	\$	732.00	SUPPLIES
SHERIDAN DECORATING	\$	60.00	MAINTENANCE SUPPLIES
SOUTHWESTERN COMM COLLEGE	\$	2,550.00	TUITION-COMMUNITY COLLEGES
SWIFT SERVICES LLC	\$	1,149.80	NETWORK SUPPORT INTERNET ACCE
TARKIO TECHNOLOGY INSTITUTE	\$	25,401.50	TUITION-COMMUNITY COLLEGES
TROPHIES PLUS	\$	150.00	HS BAND SUPPLIES
UNIV. OF IOWA COLLEGE OF ENGINEERING	\$	1,100.00	ROBOTICS ENTRY FEES
US CELLULAR	\$	481.02	NETWORK SUPPORT INTERNET ACCE
VALERIE CROLL	\$	50.00	REIMBURSEMENT
VAN'S DISTRIBUTING	\$	45.98	MAINTENANCE PARTS
VERIZON WIRELESS	\$	373.04	NETWORK SUPPORT INTERNET ACCE
WHITE CASTLE ROOFING	\$	1,714.00	MAINTENANCE BUILDING REPAIR SE
Fund Number 10	\$	268,369.46	
Checking Account ID 10	Fund Number 22		MANAGEMENT FUND
WILSON INSURANCE AGENCY	\$	14,881.00	WORKER COMPENSATION
Fund Number 22	\$	14,881.00	
Checking Account ID 10	Fund Number 33		SAVE(SECURE AN ADVANCED V
			FOR ED.
BMO MASTERCARD	\$	876.30	FURNITURE & FIXTURES
CARL A. NELSON & CO	\$	7,646.79	CONSTRUCTION MANAGEMENT SERVIC
DLR GROUP	\$	1,501.00	ARCHITECT SERVICE
EGAN SUPPLY	\$	1,983.70	EQUIPMENT REPAIRS
STALKER SPORTS FLOORS	\$	4,300.00	GYM FLOOR REFINISHING

WHITE CASTLE ROOFING		\$	24,410.15	BUILDING IMPROVEMENT
Fund Number 33		\$	40,717.94	
Checking Account ID 10	Fund Number 36			PHYSICAL PLANT & EQUIPMENT
ACER SERVICE CORPORATION		\$	12,544.33	TECH RELATED SUPPLIES
AED SUPERSTORE		\$	639.00	EQUIPMENT REPAIRS
BLUPOINTE DRS		\$	750.00	TECH RELATED SOFTWARE
CDW GOVERNMENT		\$	24,448.53	COMPUTERS
CHROMEBOOKPARTS.COM		\$	366.87	TECH RELATED SUPPLIES
CITY OF SHENANDOAH		\$	57.84	STUDENT HOUSING PROJECT
FIRST WIRELESS INC.		\$	3,706.20	TWO-WAY RADIOS
GRANT WOOD AEA		\$	21,797.20	TECH RELATED SOFTWARE
HEARTLAND BUSINESS SYSTEMS		\$	645.00	TECH RELATED SUPPLIES
MIDAMERICAN ENERGY		\$	125.21	STUDENT HOUSING PROJECT
WELLS FARGO FINANCIAL LEASING		\$	5,131.75	COPIER LEASE
Fund Number 36		\$	70,211.93	
Checking Account ID 10	Fund Number 61			SCHOOL NUTRITION FUND
AMAZON.COM SALES INC.		\$	55.40	SUPPLIES
BMO MASTERCARD		\$	3,009.92	SUPPLIES/EQUIPMENT
BMO MASTERCARD		\$	484.60	SUPPLIES
FAREWAY STORES		\$	378.00	FOOD/SUPPLIES
HEARTLAND PAYMENT SYSTEMS INC		\$	749.00	SOFTWARE
HILAND DAIRY		\$	6,272.27	FOOD
HY-VEE		\$	259.81	FOOD/SUPPLIES
MARTIN BROS DIST		\$	33,545.25	FOOD/SUPPLIES
STEVEN WAINWRIGHT		\$	1,141.25	SCHOOL LUNCH PROGRAM LUNCH
TAMMIE STETTLER		\$	16.00	REIMBURSEMENT
Fund Number 61		\$	45,911.50	
Checking Account ID 10	Fund Number 62			CHILDCARE FUND
AMAZON.COM SALES INC.		\$	37.82	CHILDCARE PROGRAM GENERAL SUPPLIES
BMO MASTERCARD		\$	78.41	CHILDCARE PROGRAM GENERAL SUPPLIES
SHENANDOAH MEDICAL CENTER		\$	250.00	AFTER SCHOOL CARE STAFF PHYSICIAN
Fund Number 62		\$	366.23	
Checking Account ID 10		\$	440,458.06	
Checking Account ID 40	Fund Number 21			ACTIVITY FUND
AARON PATTEE		\$	150.00	GENERAL ATHLETICS OFFICIAL
ABRAHAM LINCOLN HS		\$	100.00	ENTRY FEE TO ANOTHER SCHOOL
AHSTW CSD		\$	130.00	ENTRY FEE TO ANOTHER SCHOOL
AMAZON.COM SALES INC.		\$	1,350.45	SUPPLIES
ATLANTIC HIGH SCHOOL		\$	200.00	ENTRY FEE TO ANOTHER SCHOOL
BAND SHOPPE		\$	297.70	SUPPLIES/MS MARCHING MUSTANGS
BMO MASTERCARD		\$	2,405.70	SUPPLIES
BMO MASTERCARD		\$	29.28	SUPPLIES/FCCLA
BMO MASTERCARD		\$	447.57	HS SUPPLIES/FFA
BMO MASTERCARD		\$	817.15	SUPPLIES/MARCHING MUSTANGS
BMO MASTERCARD		\$	134.88	SUPPLIES/STUDENT COUNCIL
BMO MASTERCARD		\$	3,097.99	SUPPLIES/MEMBERSHIP
BMO MASTERCARD		\$	2,777.08	MAY MENTORING ACTIVITY SUPPLIES
BMO MASTERCARD		\$	39.98	SUPPLIES/SHEN FOOTBALL
BMO MASTERCARD		\$	59.00	SUPPLIES/SHEN FOOTBALL
BMO MASTERCARD		\$	513.72	TRAVEL/GENERAL ATHLETICS
BMO MASTERCARD		\$	879.12	TRAVEL/GENERAL ATHLETICS
BRYAN (ANDY) REGAN		\$	720.00	MS GENERAL ATHLETICS OFFICIAL
CINDY WILLIAMS		\$	680.00	GENERAL ATHLETICS OFFICIAL
CLAYTON LONG		\$	150.00	GENERAL ATHLETICS OFFICIAL
CODY RICE		\$	66.00	GENERAL ATHLETIC WORKERS
CONCORD THEATRICALS CORP.		\$	2,705.00	HS DRAMA SUPPLIES
COUNTY LINE DESIGN		\$	1,585.00	SUPPLIES/GENERAL ATHLETICS
CRAIG GARDNER		\$	66.00	GENERAL ATHLETIC WORKERS
CYNTHIA WHITEHILL		\$	120.00	MS GENERAL ATHLETICS OFFICIAL
DALE REINKE		\$	150.00	GENERAL ATHLETICS OFFICIAL
DANNCO INC.		\$	669.62	SUPPLIES/GENERAL ATHLETICS

DEBBIE BLOMSTEDT	\$	200.00	GENERAL ATHLETICS OFFICIAL
DENNIS PERRY	\$	350.00	GENERAL ATHLETICS OFFICIAL
DENNY HOWARD	\$	66.00	GENERAL ATHLETIC WORKERS
DES MOINES PERFORMING ARTS - IHSMTA	\$	105.00	HS DRAMA SUPPLIES
ELITE SPORTSWEAR LP	\$	337.74	SUPPLIES/CHEERLEADERS
ERIK GRUDLE	\$	150.00	GENERAL ATHLETICS OFFICIAL
FAREWAY STORES	\$	1,403.72	MUSTANG FIELD CONCESSION SUPPI
GLENWOOD HIGH SCHOOL	\$	115.00	ENTRY FEE TO ANOTHER SCHOOL
GREG PULLIAM	\$	110.00	GENERAL ATHLETICS OFFICIAL
HARLAN COMMUNITY SCHOOL DISTRICT	\$	180.00	ENTRY FEE TO ANOTHER SCHOOL
HOPE SQUAD, INC.	\$	111.76	SUPPLIES/HOPE SQUAD
JAKE DAVIS	\$	380.00	MS GENERAL ATHLETICS OFFICIAL
JAMES HANDY	\$	150.00	GENERAL ATHLETICS OFFICIAL
JOHN BLOMSTEDT	\$	200.00	GENERAL ATHLETICS OFFICIAL
JOHN LONG	\$	150.00	GENERAL ATHLETICS OFFICIAL
JON COLE	\$	150.00	GENERAL ATHLETICS OFFICIAL
JOSHUA WYMAN	\$	140.00	GENERAL ATHLETICS OFFICIAL
JULIE FIXEMER	\$	132.00	MS GENERAL ATHLETIC WORKERS
KONNOR HANDY	\$	150.00	GENERAL ATHLETICS OFFICIAL
KYLE FISCHER	\$	150.00	GENERAL ATHLETICS OFFICIAL
MATT BIRD	\$	150.00	GENERAL ATHLETICS OFFICIAL
MICHAEL MICHAELSON	\$	66.00	GENERAL ATHLETIC WORKERS
MT AYR CSD	\$	120.00	ENTRY FEE TO ANOTHER SCHOOL
NATIONAL FFA ORGANIZATION	\$	66.00	HS SUPPLIES/FFA
NICHOLAS ROBERTS	\$	110.00	GENERAL ATHLETIC WORKERS
NICOLE WENSTRAND	\$	140.00	GENERAL ATHLETICS OFFICIAL
NORTHWEST MISSOURI STATE UNIVERSITY	\$	112.00	REGISTRATION/FFA
O'REILLY AUTO	\$	41.95	AUTO TECH CLUB SUPPLIES
OSBORN, CURTIS	\$	240.00	MS GENERAL ATHLETICS OFFICIAL
PAPER TRAIL	\$	36.00	HS SUPPLIES/FFA
PETTY CASH/KAYLA MICHAELSON	\$	550.00	TRAVEL/GENERAL ATHLETICS
PRESTON ROBBIE MACE	\$	570.00	GENERAL ATHLETICS OFFICIAL
R. KEVIN WHITEHILL	\$	240.00	MS GENERAL ATHLETICS OFFICIAL
RAY BAKER	\$	44.00	GENERAL ATHLETIC WORKERS
RENEE KETTWICK	\$	680.00	GENERAL ATHLETICS OFFICIAL
RICHARD BILLINGSLEY	\$	350.00	GENERAL ATHLETICS OFFICIAL
RIEMAN MUSIC DES MOINES	\$	100.93	RESALE/MS MARCHING MUSTANGS
ROBERT LAVALLEUR	\$	140.00	GENERAL ATHLETICS OFFICIAL
ROCSTOP - FUEL	\$	47.06	MUSTANG FIELD CONCESSION SUPPI
RON GREBERT	\$	150.00	GENERAL ATHLETICS OFFICIAL
SCHOOL HEALTH	\$	127.00	SUPPLIES/GENERAL ATHLETICS
SERENITY STUDIO	\$	198.00	SUPPLIES/STUDENT COUNCIL
SHARI FOOTE	\$	22.00	GENERAL ATHLETIC WORKERS
SHAWN WHARTON	\$	150.00	GENERAL ATHLETICS OFFICIAL
SHENANDOAH CSD	\$	1,000.00	OTHER ACTIVITY INCOME/GENERAL
SHENANDOAH SCHOOL LUNCH	\$	316.81	SUPPLIES/SHEN FOOTBALL
STEVE UHLENKAMP	\$	150.00	GENERAL ATHLETICS OFFICIAL
STEVE WEISS MUSIC INC.	\$	3,588.85	SUPPLIES/MARCHING MUSTANGS
TOM HARTIGAN	\$	200.00	GENERAL ATHLETICS OFFICIAL
TRI-CENTER COMMUNITY SCHOOLS	\$	180.00	ENTRY FEE TO ANOTHER SCHOOL
TROPHIES PLUS	\$	491.50	SUPPLIES/GENERAL ATHLETICS
WASHINGTON HS	\$	65.00	ENTRY FEE TO ANOTHER SCHOOL
Fund Number 21			
	\$	35,515.56	
Checking Account ID 40	Fund Number 81		TRUST FUNDS NON EXPENDABLI
HYATT STEPHENS AND NORTHEASTERN		\$	750.00 SCHOLARHIP TUITION
OKLAHOMA A&M			
Fund Number 81			
	\$	750.00	
Checking Account ID 40			
	\$	36,265.56	

First Name	Last Name	Organization	Start Date	End Date	Name of Fundraiser	What specific funds will be used for	Percentage of profit	Population
Liz	Skillern	Girl's Cross Country	9/29/2025	10/2/2025	Pink Out (socks, wrist bands, parking cost)	Susan G Komen Foundation	100%	Staff or General Public
Sarah	Martin	FFA	10/25/2025	10/25/2025	Halloween Community Activity	To fund leadership conference fees and student fees	100%	Staff or General Public
Stacy	Resh	Elementary/Middle School Library	10/23/2025	10/23/2025	Scholastic Book Fair	Books, library supplies, shelves, etc.	55% taken in Scholastic dollars	Other
Daniel	Autry	BPA	10/25/2005	10/25/2025	BPA Haunted Hay Ride	To assist in BPA activities and affording travel and accommodations to special events such as SLC and NLC	100%	Students
Lindsey	Lundgren	Student Council	9/29/2025	10/4/2025	Homecoming Activities - tshirts, dance, VIP couch	Future student council activities, Winter X games, next year's homecoming	~50%?	Students
Darin	Pease	High School Bowling	11/3/2025	12/5/2025	Butterbraid	supply of various aids, powders, tape.....adaptive accessories	50%	Staff or General Public

Out of State Travel

Date	Location	Grade Level/Class	Sponsor
10/22/2025	Rose Theater - Omaha, NE	IGNITE Elementary Students	Julie Murren

First Name	Last Name	Grant Name	Amount Requested	What funds will be used for
Linda	Andersen	SIEF Grant	\$ 2,150.00	Therapy Dog Training/Start Up Supplies

2024-2025 Screen 11 - Certification

Special Education Supplement LEA CERTIFIED 9/14/2025 9:41:06 PM

CAR CERTIFIED on 9/12/2025 6:37:50 PM

Transportation CERTIFIED 9/12/2025 6:56:00 PM

All the records described below are now **BROWSE ONLY**
Please contact person listed at the bottom of the display
if you need to make further adjustments to this information.
Thank you.

A district may request allowable growth and supplement aid for a negative special education balance for the current school year. The supplemental aid payment will be calculated by the Department of Management after all special education balances have been finalized. If a district has a positive special education balance, they do not have the ability to request allowable growth and supplemental aid. The date listed below indicates when the district's board approved seeking allowable growth and supplemental aid for a negative special education balance.

Our Board approved this action on 10/13/2025

Upload your minutes (PDF or Word): No file chosen

Previous Year Carryover (Screen 4)	Weighted Receipts (Screen 4)
\$0.00	\$1,160,283.00
Total Special Education Revenue	Carryover Allowed in Current Year (10% of Weighted Receipts)
\$3,043,077.87	\$116,028.30
Total Special Education Expenditures	Amount to be Redistributed to Districts with a Negative Balance
\$3,502,105.44	\$0.00
Special Education Balance in Current Year	Amount of Allowable Growth Request
(\$459,027.57)	\$459,027.57

Data collected under Iowa Administrative Code 281-60.5(2)"a" and 289-6.2(3)"h"

Board minutes are required. Upload a copy of the board minutes here:

[File List](#)

[PromisedFile List](#)

No file chosen

If board minutes approving this request are not provided at the time of certification, enter the date of the board meeting being held within the next 30 days at which related action will occur. Upload minutes approving this action within two business days of the board meeting:

10/13/2025 12:00:00 AM

We, the district officials, certify under penalty of perjury and pursuant to the laws of the state of Iowa that the data submitted on this EL Excess Costs application, for the year ended June 30, 2025, are true, correct, complete, and comply with all applicable requirements of law, rules, regulations, and instructions; that no unallowable costs were included in the request, that all costs supplement the regular curriculum and do not supplant other funding received for general purpose or this same purpose, were fully expended in the 2024 - 2025 school year, were expended for the purpose designated by the authorizing legislation or agency, and were accounted for separately using proper coding as defined in Iowa Uniform Financial Accounting. We further certify that no costs included in this application were included in any previous request to the SBRC.

Certifier Name: William Barrett

Certifier Title: SBO/Business Manager

Certifier Phone: 7122461581

Certifier Email: barrettw@shenandoah.k12.ia.us

EL Excess Costs Certified:

9/25/2025 8:47:28 AM

Program between 410 - 419 Account ID = 9 and Fund = 10 Object by Function		Salaries	Benefits	Purchased Professional	Equip rental/repair	Other (tuition)	Supplies	Equip	Total
		100-199	200-299	300-399	430-449	500-599	600-699	730-739	
1. Instruction	1XXX	25441.82	8087.49	674.40	0.00	0.00	917.59	0.00	35121.30
2. Student Support Services	21XX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Program between 410 - 419 Account ID = 9 and Fund = 10 Object by Function		Salaries	Benefits	Purchased Professional	Equip rental/repair	Other (tuition)	Supplies	Equip	Total
		100-199	200-299	300-399	430-449	500-599	600-699	730-739	
3. Staff Support Services	22XX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4. Exec Admin	23XX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5. Bldg Admin	24XX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6. Business Admin	25XX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7. O & M	26XX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8. Transportation	27XX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9. Community Services	28XX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10. Total		25441.82	8087.49	674.40	0.00	0.00	917.59	0.00	35121.30

11. Total (Line 10)		35121.30
12. Weighted funding received (from October 2023 CE x FY25 DCP)	14713.00	
13. Other resources (expenditures above that have project >0000, excluding 1112)	7722.29	
14. FY24 state and federal carryover	9419.64	
15. MSA on FY25 Application form (from SBRC application form)	1643.00	
16. Resources Available but unused	31.14	
Total Resources Available (Sum Lines 12 thru 16)	33529.07	
17. Preliminary Maximum allowable request (Lines 11-Total Resources Available, if positive, otherwise zero)		1592.23
18. Revenue Received (Source 1951, Source 1323 AND Program 4XX, and Project 1112)		0.00

19. Revenue not captured (e.g. costs paid from another district) (district input)		0.00
20. Any expenditure included in the row above that is not expressly allowed by IAC (district input)		0.00
21. Maximum allowable request (Line 17 minus Lines 18-20, if positive, otherwise zero)		1592.23
22. Amount requested (may be less than maximum allowable) (district input)		1592.23



DLA Farms LLC
1183 220th Street
Shenandoah, IA
4027094627
Dan.anderzhon@gmail.com

Snow Removal Rate Sheet

ESTIMATE NUMBER

SHS1005

DATE

8/26/2025

SITE INFORMATION

Sheandoah School District 304 W Nishna RD

CONTACT PERSON

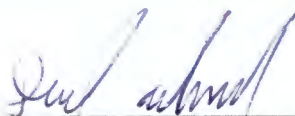
Alex Dailey

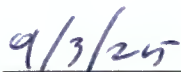
CONTACT NUMBER

7122469418

Work Description	Type	Quantity	Unit	Unit Price (US\$)	Amount (US\$)
Snow Removal					
Parking lot Snow Removal	Hour			\$80.00	\$80.00
Side walk Snow Removal	Hour			\$75.00	\$75.00
Tractor with loader	Hour			\$150.00	\$150.00
Ice Control Applied					
Salt Post treatment	Ton			\$250.00	\$250.00
Liquid Treatment Pre/Post (Sidewalk & Lots)	Per gal			\$2.50	\$2.50
Ice Control Delivered					
White Salt delivered	Ton			\$200.00	\$200.00
Salt Brine (Picked up or Delivered)	Gal			\$2.00	\$2.00
Liquid Additive -45°	Gal			\$5.00	\$5.00
Sand Delivered	Ton			\$30.00	\$30.00
Notes					

Snow removal rates are per each snow event and are one hour guaranteed. These rates include clearing of snow around the building. Dla farms will begin clearing snow around 3 inchs unless requested sooner by the customer. DLA Farms will not be offering granular storage this year.


BUSINESS REPRESENTATIVE SIGNATURE


DATE

DLA FARMS SIGNATURE

DATE

**BLEACHERS**a proud brand of **FaciliServ**

Other Services Available

Continue your Annual Service Agreement securing lower rates and free inspections!

Thank you for your business!

Report #/Facility	Service	2026	✓
25-14355SA Shenandoah MS, Main Gym	Service and Inspection	\$ 814	✓
25-50230 Shenandoah MS, Main Gym, AE	Service and Inspection	\$ 1,853	
25-14370SA Shenandoah HS, Main Gym	Service and Inspection	\$ 2,521	✓
25-50235 Shendandoah HS, Main Gym, AE	Service and Inspection	\$ 2,672	
25-14380SA Shenandoah HS, Football Home	Service and Inspection	\$ 2,674	✓
25-14385SA Shenandoah HS, Football Visitor	Service and Inspection	\$ 750	✓
	+ Standard BR Bleachers Lift Charge	\$ 300/day*	✓
	+ Multiple lifts, specialized lift, and/or equipment floor protection	TBD	✓
	+ Mandatory Service Fee	\$ 1,875	✓
	Total per year		

To update your order please fill out the information below, sign and fax to our office as soon as possible at (877)-994-1715.

Shenandoah Community School District

304 West Nishna

Shenandoah, IA 51601

Purchase Order # _____

Date of acceptance: _____

Facility Representative Signature

Print Name

Title

Date

BR Bleacher Representative

Print Name

Title

Date

BR Service Agreements include maintenance service and inspection to current BR Bleachers serviced bleachers and are non-binding to allow you to set and rely on a consistent budget and a lower cost than individual annual inspections and service.

*If the school has a lift with a working height of 32' we can use, that will not damage your gymnasium floor, no lift or floor protection charges will apply.

If not, our company will provide one for the fee shown on our proposal.

If the highest working point or equipment being serviced is over 32', or if multiple lifts and/or a specialized lift (i.e., boom, scaffolding, etc.) are needed, additional fees will apply.



BLEACHERS

a proud brand of  **FaciliServ**

Other Services Available

If the option to use the facilities' lift is used, it must be fully charged and maintained in safe working condition, meeting all safety regulations.

OPTION: We strongly recommend floor protection with any lift. Floor protection can be provided by the facility or our company for an additional charge. NOTE: Our company is not responsible for damage to gym floors if you opt not to use floor protection.

*See Terms and Conditions

**2025 – 2026 Agreement to Establish a Consortium to Jointly Administer an
Instructional Program Located in space within the boundaries of the
Glenwood Community School District**

This Agreement between the member school districts whose signatures appear at the end of this document (hereafter “members”), including the Glenwood Community School District (hereafter “host”), is to establish a jointly administered program for the enrollment of students from the host and members’ school districts, hereafter called the Southwest Iowa Apex Consortium (hereafter “SWIAC”), pursuant to Iowa Code sections 28E.3 and 280.15(1) to provide quality education and activities for students enrolled from each member district, by the most efficient and economically responsible means; and

Whereas, each member wishes to enroll one or more of its students in classes or programs that are offered and available at the SWIAC Consortium and that are not otherwise available at each member’s site, and

Whereas, the host is willing to jointly administer the programs and activities at the SWIAC Consortium with the members with the costs determined as stated in this Agreement, and

Whereas, Iowa Code section 28E.3 provides, in part, that the boards of directors of two or more school districts may by agreement jointly administer any power, privilege or authority each member school district is capable of exercising individually, and

Whereas, Iowa Code section 280.15, subsection 1, provides, in part, that the boards of directors of two or more school districts may by agreement jointly share services of school personnel, acquire and share classrooms, facilities, and equipment,

Therefore, the member school districts agree to establish a jointly administered instructional program in the form of a Consortium as authorized by Iowa Code under the following terms and conditions:

PURPOSE

Each member school district, pursuant to Iowa Code, has responsibility for the educational outcomes of its resident students. Members agreeing to be part of this Consortium Agreement by sending students to the SWIAC Consortium will become members of the Consortium. This Agreement describes the arrangement for the provision of instructional services for the Consortium. This Agreement further describes certain terms and conditions to participate in SWIAC through a consortium arrangement for the students of each member district, including the host district, and other students not residents of any member district. This Agreement provides a means by which the members may jointly and cooperatively provide greater educational opportunities for students through the offering of educational programs and the collective operation of facilities for student use by exercising powers, privileges, and authority and proceeding to participate in and help administer the program, pursuant to the joint powers authorized by Iowa Code.

A school district, which is not a member of the consortium, may contact the host district member of the Intake Committee for one of its students to be enrolled into the SWIAC Consortium; however, the fact that a school district submits a request to enroll one of its students does not guarantee that the student will be assigned to the consortium site. Upon receipt of a request to enroll a student from a non-member school district, the Intake Committee member will review the student's IEP and determine whether the student is eligible to enroll in the program and whether the program has capacity to admit the student into the program. If a student is eligible to enroll in the program and the program has capacity, the non-member district's request to enroll the student will be forwarded to the host district business office to arrange SWIAC membership for the non-member district. Should the district refrain from joining the consortium, the student will not be enrolled in the SWIAC Consortium program. Should the district agree to join the consortium, given the student's eligibility and program capacity, the district's request for enrollment will be reviewed by the SWIAC Intake Committee. Upon approval for enrollment by the Intake Committee, the student will be enrolled in the Consortium program at the earliest possible date. If the student is eligible to enroll in the program and the district agrees to join the SWIAC, but the program does not have capacity, the non-member school district will be notified by the host district Intake Committee member that it cannot enroll the student in the consortium program. At that time, the resident district remains responsible for locating an appropriate program for the student elsewhere.

PROGRAM DESCRIPTION

Apex serves students Pre-K grades (at least age 3 with an instructional individualized education plan (IEP) through 8 with significant (Level III) cognitive or behavioral needs, e.g., including but not limited to students with BD, SED, ASD, and other intellectual and developmental disabilities, and students with dual diagnoses who have exhausted special education services in the student's resident school district. The overwhelming majority (95%) of students served by Apex have a DSM-5 diagnosis. Apex serves students who have been assigned to the consortium site by their resident districts, which are members of the consortium, and such assignment has been recommended by the IEP team in the student's resident school district.

The Apex Program is based on sound, well-researched theoretical foundations and includes:

- A predictable environment with clear social, emotional, behavioral, and academic expectations
- Attention for students who meet those expectations
- Effective correction when students miss expectations
- A Response-to-Intervention approach utilizing research-supported interventions to address social, emotional, behavioral, and academic needs and a variety of assessments to assess intervention fidelity and outcomes

Children may be enrolled in the SWIAC Consortium after completing the intake process and receiving the approval for enrollment from the Intake Committee. The Intake Committee will be comprised of a representative from the host district, Apex, a member district, an AEA special education consultant, and an AEA regional administrator. The Intake Committee will determine the enrollment status of any SWIAC Consortium student applicant referred to the Consortium

and address any concerns about the student referral. Children excluded from enrollment in the SWIAC Consortium include children who (a) are not from a SWIAC Consortium member district, (b) are actively suicidal or homicidal and not under the care and supervision of a psychiatrist, and (c) have a medical or physical challenge that cannot be adequately addressed by Apex staff (as determined by the Intake Committee). Students attending Apex are transported to and from the program campus by the student's resident district or by a contracted arrangement made by the resident district. Pursuant to this Agreement, instructional services will be provided by Apex.

NAME/ORGANIZATION

To accomplish the purposes stated above and to carry out joint and cooperative activity associated with the program, there is hereby created the Southwest Iowa Apex Consortium (SWIAC; hereafter "Consortium"). This Consortium shall consist of the original member districts and host district, and shall include additional districts added from time to time, but said Consortium shall not be considered a separate legal entity for purpose of Iowa Code Chapter 28E.

"Host district" means the district of location.

"Member district" means each public school district whose board has agreed to participate in the Consortium program, including the host district.

"Administrators" mean the superintendents of each public school district whose board has agreed to participate in the Consortium program, including the host district.

"Fiscal agent" means the district that is established within the terms of this Agreement to provide the administrative business services, including student, staff, and financial accounting/management on behalf of the Consortium.

FISCAL AGENT

The host district will serve as the fiscal agent for purposes of all administrative business services associated with participation in the Consortium pursuant to the terms of this Agreement. The fiscal agent shall receive funds, handle student, staff, and financial accounting, make timely payments, and provide timely itemized billings to member districts. The host district agrees to enter into the Student Record Information System (SRI) students in classes offered through the SWIAC Consortium Program.

ADMINISTRATION

The SWIAC Consortium shall be governed and administered by the superintendents of each participating member school district (collectively, "the Administrators"). However, contracts must be approved and signed by the board president and board secretary of the governing boards of member districts rather than the Administrators.

The administrators of the district which are members of the Consortium shall have all powers, privileges, and authority necessary and incidental to manage the affairs of the Consortium, to exercise any power common to the members, and to work with each other to manage this program. The Administrators shall also carry out the intent and purpose of this Agreement not inconsistent with law or this Agreement.

The powers and responsibilities of the Administrators shall include general administrative duties which may arise from time to time, including, but not limited to:

- A. Setting policy and directing administrative regulations for the Consortium.
- B. Evaluating and preparing required reports on the effectiveness of the Consortium and the contracted instructional program from Apex.
- C. Assessing the educational needs and interests of the students within their respective district.
- D. Providing long-range planning for the Consortium.
- E. Discussing collective purchases for supplies, equipment, rental/leases, etc., on behalf of the Consortium.
- F. Meeting periodically, as needed, to discuss issues associated with the instructional program contracted from Apex and the Consortium.
- G. Other reasonable and necessary administrative duties.

Votes and approvals by the Administrators may be accomplished by a consensus, a vote at a meeting or by written affirmation by letter or e-mail. However, if the fiscal agent is entering into a contract or agreement on behalf of the Consortium, the governing boards of the member districts shall first approve the contract or agreement. The participating member districts may at any time restrict the powers of the fiscal agent of the Consortium.

JOINT MEETINGS

The Administrators shall meet at least twice each school year, or more often if necessary, to discuss items of mutual concern.

BOARD APPROVAL

Consortium membership shall be approved by the board of directors of each member district. Failure of a board of directors to approve the Consortium Agreement shall remove that school district from Consortium membership.

JURISDICTION

The students attending the Consortium program shall be allowed to participate in the student activities in their districts of residence and will be subject to the eligibility rules of their resident districts. Students in the Consortium continue to be enrolled in their resident districts and are subject to the testing requirements, graduation requirements, and disciplinary procedures of their resident districts. The Consortium will contract with the service provider to administer required assessments and forward the results of the individual assessments to each resident district. The resident districts remain responsible for the achievement of resident students pursuant to the

provisions of the No Child Left Behind Act. Permanent school records shall be maintained at the student's resident district.

The resident districts, through the Consortium, must be actively involved in monitoring adherence to all pertinent state and federal laws, including, but not limited to: testing requirements, No Child Left Behind provisions, IDEA provisions, EDGAR provisions, OMB circular A-87 and A-133 provisions, FERPA provisions, teacher licensure, curriculum development, professional development and expectations, and core curriculum implementation.

Member district students shall be under the jurisdiction of, and be the responsibility of, the host district while in attendance at the Consortium, except as set out in this Agreement. Member district students may be subject to the same academic, disciplinary, and other additional requirements that apply to host district resident students. Member district students may also be subject to additional disciplinary action at their resident district. All disciplinary or other hearings, if any, will be conducted by the administration or board of directors hosting the program with the exception of hearings regarding suspension of more than ten (10) days and expulsions, which will be held by the resident district. The board of the resident district will work with the host district to determine an appropriate course of action to the extent of the Consortium program.

INDEPENDENCE RETAINED

It is expressly understood and agreed to by the member districts that nothing contained in this Agreement shall be construed to create a partnership, association or other affiliation or like relationship between the member districts, it being specifically agreed that their relationship is and shall remain that of independent parties participating in a cooperative mutual relationship in the Consortium. In no event shall a school district be liable for the debts and/or obligations of another school district.

It is further expressly understood and agreed to by the member districts that nothing contained in this Agreement shall be construed to create a partnership, association or other affiliation or like relationship between the member district (or consortium) and the contracted service provider. In no event shall a school district or the consortium be liable for the debts and/or obligations of the contracted service provider. Likewise, in no event shall the contracted service provider be liable for the debts and/or obligations of a school district or the consortium.

NON-DELEGATION

Unless specifically provided in this Consortium Agreement, the Agreement shall not be construed as a delegation of the authority by the boards of directors of any member school districts or the powers or responsibilities conferred upon them by Iowa Code.

DISPUTE RESOLUTION AND ARBITRATION

In the event that the member districts are unable to agree to the interpretation or operation of this Agreement, the dispute shall be referred to a "Conflict Resolution Committee" made up of the president and vice-president of the board of directors of the host district and the chief administrator of the area education agency (AEA) in which the Consortium program is located. The Committee shall meet to discuss the dispute and make recommendations to the Administrators as to resolution of the dispute.

In the event that the dispute remains unresolved, the fiscal agent shall request that a mediator knowledgeable in Iowa school district matters be appointed by the chief administrator of the AEA in which the Consortium program is located to assist in a negotiated resolution to the dispute.

In the event that mediation does not resolve the dispute, it will be submitted to arbitration by a single neutral arbitrator who is knowledgeable in Iowa school district matters appointed by the chief administrator of the AEA in which the Consortium program is located.

SPECIAL EDUCATION

Each member district referring students to the Consortium, shall remain responsible for insuring the special education instructional and related services offered to its students at the Consortium provides a free and appropriate public education (FAPE) pursuant to federal and state law.

Each district is to maintain a file on each resident student attending the Consortium program. For special education students, this file should contain the student's current IEP and progress reports.

The resident district, working with the private provider and the fiscal agent district, is responsible for IEP development and review.

LIMITED ENGLISH PROFICIENT

If any student enrolled and served in the Consortium requires a limited English proficient [LEP] program, the resident district shall be billed for the cost of those services provided above the regular instructional program provided. This will be billed as an individualized cost and will be considered non-special education costs.

STAFFING

Instructional staff for the consortium will be contracted for and are the employees of the contracted service provider, unless this Agreement assigns member districts to provide specific staff positions for the Consortium. Staff providing special education services will be considered employed by the contracted service provider.

The fiscal agent may employ, on behalf of the Consortium, an appropriately licensed person or assign a portion of an appropriately licensed person's time (with time records to show

exclusively devoted to the Consortium) to perform the duties of a principal or special education director. Only the employing member district has the power to terminate the employment of the principal/director; however, if a majority of administrators give notice seeking the removal of the principal/director from the Consortium program, the employing member district shall in good faith attempt to reassign or terminate the employment of the principal/director.

If the time records support that a specific portion of the time of the principal or special education director was exclusively devoted to special education at the consortium, the fiscal agent shall provide such records to each member district. The member districts may use this information to request approval of the School Budget Review Committee (SBRC) to treat this cost as a special education cost. Otherwise, without SBRC approval, the cost cannot be expended from special education funding.

TRANSPORTATION

Transportation of active member students to and from the Consortium site will be determined by the resident member district and will not be the responsibility of the host district. In addition, any additional supervision required for a member district student(s) while en route to and from the Consortium site will be the sole responsibility of the resident member district.

The host district agrees to allow vehicles from active member districts to cross its boundaries for purposes of providing such transportation.

PROPERTY

It is not contemplated that the Consortium will acquire, hold or dispose of any real property as part of this undertaking. However, the fiscal agent in the Consortium may enter into leases or sublease arrangements for a classroom to house the program, with approval of the member districts' boards, if that space is not owned or leased by an Iowa school district. Any allowable lease or sublease arrangements may be payable from the Physical Plant and Equipment Levy Fund or other legally authorized funds but not General Fund. Classrooms must meet all legal requirements for classroom space. Any lease for space shall be limited to the space within the classroom used exclusively for the consortium and shall reflect the fair rental value (FRV) for the community in which the private facility is located.

Existing equipment, supplies, furniture, and textbooks of each member district may be used in the Consortium program. Such use will be determined by the Administrators based upon the appropriate need for the item. An inventory of exchanged items will be maintained.

Upon termination of this Consortium Agreement, identifiable exchanged items shall be returned to the district of original ownership. All items purchased separately by each member district during the term of this Agreement shall remain the property of that member district.

Each member district shall be responsible for its own buildings, non-instructional equipment and supplies, school buses, custodial and maintenance, utilities, insurance, and similar costs outside of the Consortium.

NON-MEMBER DISTRICTS

Occasionally, a district which is not a member of the Consortium may want to refer students to the SWIAC Consortium through the IEP process, with the approval of the governing board of the resident district. Any non-member district that wishes to enroll a student in the consortium must first join the consortium prior to enrolling the student for in the program.

FINANCIAL PROVISIONS

Members agree to pay Consortium costs to the fiscal agent for their students' enrollment in the Consortium Program. The costs shall be computed by determining actual costs for providing educational services to each member's students with IEPs as defined in this Agreement. Billable costs will include staff salaries and benefits; employee travel; supplies and materials; contract services; and equipment related to special education services for enrolled student in the Consortium Program. Billing will be done monthly with itemized billing quarterly.

A member district may be involuntarily terminated at the end of a school year by a majority vote of the Administrators for failure to pay timely or otherwise not abiding by the terms of this Agreement, if the billings were correctly calculated and appropriate, allowable costs pursuant to state guidance.

If statutory changes or additions, (i.e., state incentives for such sharing), mandate adjustments in the payments required pursuant to this Agreement, addenda shall be executed to bring the Agreement into compliance with statutory requirements.

The fiscal agent shall receive no more than one (1) percent of the regular program DCPD for each student (FTE) enrolled and served in the Consortium program. This is a regular education cost and cannot be charged to special education and includes covering incidental administrative costs such as clerical and business services, postage, and telephone.

The fiscal agent member district shall establish an operating budget for the Consortium program. The budget shall include all anticipated revenues and expenditures for instruction, instructional supervision, and operation and maintenance. If the revenues or cash flow are insufficient to meet the costs of the Consortium, the Administrators shall discuss adjustments to the revenues, expenditures or budget. The budget and any amendments to the budget shall be approved by a majority of the Administrators. Because the costs to districts must be based on actual resident students enrolled and served in the Consortium program, and students may move, drop out or join the program throughout the school year, the budget estimated to be paid by each member district may require adjustment throughout the year accordingly.

The fiscal agent member shall provide itemized billings for the costs set out in this Agreement, within thirty (30) days of the end of each month. No billing shall be provided directly to resident districts from a third party provider, including the purchased service provider. Each member shall promptly pay its amount at its next board meeting, but no later than thirty (30) days from receipt of the itemized bill. If any costs were estimated in the first three quarters, the final

quarter's billing shall be adjusted to ensure that the costs are the actual costs for special education for the entire year and the correct share of costs pursuant to this Agreement. "Itemized" billing means a bill in sufficient detail that each member district can meet its legal fiscal responsibilities, including but not limited to, determining performance of the IEP requirements for each of its students, reporting expenditures from the correct funding source in accordance with the permissive uses guidance document issued in December 2013, filing Medicaid claims or special education claims or determining that such claims have been filed and billed costs reduced by that amount, etc.

Each resident district shall be billed for and pay the actual costs of the educational program for each of its resident students pursuant to the IEP. "Actual costs" is a term referring to the excess costs of providing instruction for children requiring special education, above the costs of instruction of pupils in a regular curriculum. "Actual costs" should not be confused with the common meaning of actual as 'all costs incurred' which might include non-instructional costs or costs of instruction that are substantially similar to the costs of instruction in regular curriculum. To the extent that the costs are directly related to the provision of special education services pursuant to the IEPs, these costs are special education costs in the member districts. In the case of a Consortium, the general purpose percentage [GPP] would not be billed as a part of the actual costs, because the non-IEP costs are being allocated to member districts otherwise; billing for GPP would result in duplicated billing.

Specialized costs for identified limited English proficient (LEP) students above the costs of providing instruction for students in a regular curriculum, may be billed to each member district of such identified LEP students in the proportion that each member's student FTE enrolled in the Consortium program and using that specialized LEP instruction bears to the total of all members' student FTE enrolled and using that specialized LEP instruction. Costs must be exclusively for identified LEP students and must be related to LEP instruction above the regular curriculum. Such costs will be billed as an individualized cost and may be paid from the LEP weighted funding (280.4), from SBRC modified supplemental amount (257.31(5)"j"), or from general fund, general purpose funding.

In the case where a lease agreement is approved by the Administrators and their respective boards, and the facility being leased is not a school building owned or leased by a member district, the annual cost of the lease may be billed to each member district in the proportion that each member's student FTE enrolled in the Consortium program bears to the total of all members' student FTE enrolled during that school year. This must be agreed to by the majority of the Administrators. The lease would be paid from either PPEL or SAVE and is not a special education cost. No costs related to debt, facility use charges or new construction/remodeling may be charged. No lease or use of space cost is permitted if the building is owned or leased by a member school district. The lease agreement will cover only classroom space utilized exclusively by the consortium and shall be at the FRV for the community in which the classroom space is located. The FRV will include operation and maintenance costs.

If a lease agreement is not approved and the cost of insurance other than employee insurances for the host district is increased as a result of the Consortium Program (liability), the excess cost of liability insurance over the normal cost of liability in the host district, may be billed to each

member district in the proportion that each member's student FTE enrolled in the Consortium program bears to the total of all members' student FTE enrolled during that school year. This must be agreed to by the majority of the Administrators. The cost is a management fund cost.

Each resident district shall be billed for and pay costs related to the use of the host district's facilities for operation of the SWIAC consortium classroom if those costs exceed the costs the host district would have had if the consortium classroom was not in that district school building. The non-instructional costs may include maintenance (janitorial services, snow and ice removal, and lawn care) estimated at \$35,000.00, and utilities and services (gas, electricity, water, sewer, garbage disposal, and pest control) estimated at \$30,000.00. Costs shall exclude any costs of the Apex Program which are not exclusively related to offering the special education instructional program to the consortium. Because the consortium is located on district property, there shall be NO use charge, lease or rental charged to school districts. Operation and maintenance costs, if allowable, are General Fund costs and may be billed to each member district in the proportion that each member's student FTE enrolled in the Consortium program bears to the total of all members' student FTE enrolled during that school year.

Food service will be provided by the host district in the same way that food service is provided to other students attending public school within the district boundaries.

The cost of teachers and aides that are not included in actual costs of special education (salaries, FICA, IPERS, health insurances (but not such things as early retirement incentives, TSAs, worker compensation payments or premiums, unemployment)), may be billed to each member district in the proportion that each member's student FTE enrolled in the Consortium program bears to the total of all members' student FTE enrolled during that school year. This must be agreed to by the majority of the Administrators. These costs would be general fund, general purpose expenditures.

Professional development and teacher travel that is specific and unique to the students served in the Consortium Program, may be billed to each member district in the proportion that each member's student FTE enrolled in the Consortium program bears to the total of all members' student FTE enrolled during that school year. This must be agreed to by the majority of the Administrators. If the professional development/travel is special education professional development directly related to provision of IEP services, it may be charged to special education funding by the member districts; if not special education professional development directly related to provision of IEP services or is generic professional development even if to special education staff, it is a general fund, general purpose expenditure.

The cost of supplies and equipment that are not included in actual costs of special education, may be billed to each member district in the proportion that each member's student FTE enrolled in the Consortium program bears to the total of all members' student FTE enrolled during that school year. This must be agreed to by the majority of the Administrators. These costs would be general fund, general purpose expenditures.

The cost of purchased instructional services (whether from the AEA or from a private provider) that are not individualized costs or not appropriate to be included in actual costs of special

education, may be billed to each member district in the proportion that each member's student FTE enrolled in the Consortium program bears to the total of all members' student FTE enrolled during that school year. This must be agreed to by the majority of the Administrators. These costs would be general fund, general purpose expenditures.

CONTRACTED SERVICES

Billings from any purchased service provider must be "itemized" in sufficient detail that each member district can meet its legal fiscal responsibilities, including but not limited to, the ability to:

- Determine performance of the IEP requirements for each of its students.
- Report expenditures from the correct funding source in accordance with the permissive uses guidance document issued in December 2013 and any subsequent rules or Department guidance.
- Ensure that costs are itemized for the purpose of submitting Medicaid claims or special education claims or determining that such claims have been filed and billed costs reduced by that amount, etc.
- Ensure that the costs are limited to actual costs of special education as defined by Iowa Code, rules, or Department guidance.
- Ensure that each item is an item on the student's individual IEP so that re-billings are accurate.
- Ensure that items such as services of a nurse are identified and are linked only to students with services of a nurse included on the individual student's IEP.
- Ensure that each item is paid from the correct fund.
- Ensure that each item is paid from the correct funding stream (special education weighted funding, IDEA Part B or Part C, LEP, Title 1, general purpose funding, etc.).
- Ensure that any administrative costs are allowable and itemized for the purpose of requesting permission from the SBRC to pay those costs from special education weighted funding rather than general purpose funding.
- Ensure that costs that are not included within the definition of actual costs of special education instructional programs are separately identified so that they are not paid from any special education funding streams. For this purpose, at a minimum, this would require costs itemized to the function and object level that districts are required to enter on the CAR-COA. There cannot be a single special education cost when that cost includes non-instructional items or includes mixed programs, funds, functions or objects. Therefore, there would be separate purchased services (even if in the same Agreement) for such things as instruction, support services, administration.
- Ensure that no costs were paid from grants or other funding resources the private purchased service provider received or was entitled to receive for any cost to be paid by the district which was properly paid from, or should have been paid from, a different source. The IDEA provides that education agencies are payors of last resort.
- Ensure that any profit built in by a private for-profit service provider is reasonable. The district has a stewardship responsibility to look at those costs to evaluate the cost effectiveness of purchasing services versus providing the services directly as well as to have

procedures in place to meet the coming requirements of the omni-circular related to procurement.

- Ensure that no costs are “per pupil rates.”
- Ensure that no costs are related to purchasing spaces or other phantom student models.
- Ensure time records are maintained when personnel are paid from multiple funding streams and costs are proportionate to time.
- Ensure that if GPP is part of the billing, that the GPP has been used to reduce the costs which are not defined by Code as special education instructional costs.

AMENDMENTS

The provisions of this Agreement may be added to, amended or modified by a unanimous vote of the administrators of all member districts and approved by their respective school boards. Votes must be cast at a duly called meeting by all administrators physically present. All other Consortium business not pertaining to amending this Agreement shall be decided by a simple majority of the administrators of all member districts.

DURATION

Subject to the rights of amendment, modification or termination, this Agreement shall be in full force and in effect from the date of execution until June 30, 2026, and shall automatically renew every July 1 for one-year periods unless participation is terminated by a member by providing written notice to all other members on or before January 1 or terminated by mutual agreement of all of the member districts. This Agreement will be reviewed annually by the Administrators.

TERMINATION

On termination of the Agreement, all assets owned by member districts shall be returned to the member district, and all Consortium assets remaining after payment of all liabilities shall be distributed to each member district, at fair value, on the basis of its total FTE of student enrollment on October 1 in the year of termination in proportion to the total student enrollment of all member districts on October 1. If assets are insufficient to pay all liabilities, members shall be assessed in such proportion. Also, upon termination of this Consortium Agreement, any remaining equipment, supplies, textbooks, and furniture purchased jointly on a prorated basis shall be divided by the same proration, subject to depreciation. Such items will be physically divided, if possible. If not possible, one district shall compensate the other districts for their prorated share of the depreciated value.

CROSS INDEMNIFICATION

If any claim for damage, injury or other loss (hereinafter “loss”) is made by or on behalf of a student, the district transporting or supervising the student at the time of the loss shall be responsible for any payment of claims, damages or judgments arising out of the loss, and that transporting or supervising district shall indemnify, defend, and hold harmless the non-transporting or non-supervising district if a claim is made against the non-transporting or non-supervising district for a loss which occurred while the student was under the supervision and

responsible for any payment of claims, damages or judgments arising out of the loss, and that transporting or supervising district shall indemnify, defend, and hold harmless the non-transporting or non-supervising district if a claim is made against the non-transporting or non-supervising district for a loss which occurred while the student was under the supervision and control of the transporting or supervising district. Both member districts and the host district agree to carry liability insurance or otherwise contract for coverage of claims consistent with this Agreement.

Otherwise, to the extent permitted by law, each of the member districts shall protect, defend, hold harmless, and indemnify the other member districts from and against any and all claims, losses, costs, damages, and expenses including attorneys' fees and expenses, which the other districts may incur by reason of the indemnifying party's negligence, breach of this Agreement or violation of law or right of a third party or that of the indemnifying party's officers, employees or agents.

APPLICATION OF LAWS, RULES, AND REGULATIONS

This Agreement and all policies, rules, and regulations adopted by the Administrators to govern the operation of the program shall comply with the laws of the state of Iowa, with rules and regulations of the Iowa Department of Education, and with federal laws and regulations. Any provisions of this Agreement in conflict therewith shall be null and void and the remainder of the Agreement shall be binding upon all members.

All member districts shall refrain from any action which would violate any law, rule, policy or regulation of any governmental body or agency having jurisdiction over this Agreement.

All member districts agree to cooperate as needed to assure that all required services and responsibilities are provided by the members and that the educational programs and activities are operated in compliance with all applicable laws.

BINDING EFFECT

This Agreement shall be binding upon, and inure to the benefit of, the member districts hereto and their successors and assigns.

EXECUTION IN COUNTERPARTS

This Agreement may be simultaneously executed in one or more counterparts, each of which shall be deemed to be an original and all of which together shall constitute one and the same instrument.

SEVERABILITY

If any clause, provision or section of this Agreement shall, for any reason, be held illegal or invalid by a court or state or federal agency, the illegality or invalidity of such clause, provision or section shall not affect any of the remaining clauses, provisions or sections hereof, and this

Agreement shall be construed and enforced as if such illegal or invalid clause, provision or section had not been contained herein. In case any agreement or obligation contained in this Agreement is held to be in violation of law, then such agreement or obligation shall be deemed to be void. Failure of a member to enter into this Agreement in accordance with Iowa law or inability of a member to be a party to this Agreement shall not affect the validity or enforceability of this Agreement as to all other members.

In commemoration of this Consortium Agreement, the presidents and secretaries of the respective boards of education sign this Agreement on the dates set below, the Agreement having been passed by a majority roll call vote of each board.

Agreement shall be construed and enforced as if such illegal or invalid clause, provision or section had not been contained herein. In case any agreement or obligation contained in this Agreement is held to be in violation of law, then such agreement or obligation shall be deemed to be void. Failure of a member to enter into this Agreement in accordance with Iowa law or inability of a member to be a party to this Agreement shall not affect the validity or enforceability of this Agreement as to all other members.

In commemoration of this Consortium Agreement, the presidents, and secretaries of the respective boards of education sign this Agreement on the dates set below, the Agreement having passed by a majority roll call vote of each board.

For the Host and Fiscal Agent Member School District – Glenwood CSD:

Board President		Dated <u>9-8-25</u>
Board Secretary		Dated <u>9-8-25</u>

For the Member School District - _____

Board President	_____	Dated _____
Board Secretary	_____	Dated _____

A black and white photograph of two men wearing white hard hats and high-visibility safety vests. The man on the left is wearing glasses and holding a rolled-up document. The man on the right is holding a tablet. They are both looking at each other and smiling. The background is a plain, light color.

MECHANICAL MAINTENANCE

IT'S HOW YOU SAVE MONEY

REDUCE YOUR OPERATING COSTS

REGAIN CONTROL OF YOUR EQUIPMENT

MORE TIME TO FOCUS ON YOUR BUSINESS

Prepared For:

Alex Dailey
SHENANDOAH COMM
SCHOOL DIST
304 W NISHNA ROAD
SHENANDOAH, IA - 51601

IMPORTANT CONTACTS

Alex Dailey;

At Rasmussen Mechanical Services, we are dedicated to understanding your business and its goals. Through your support, we have built a maintenance agreement to provide your facility with safe, responsive, and cost efficient solutions.

This program gives you the power back to manage your business!

To the right, is your list of important contacts. Refer to the How I Can Help section to learn how each contact can be of service in the most responsive fashion.

I am personally thankful for the opportunity to be of service.

Dave Bodenstedt

Account Manager

Name: Dave Bodenstedt

How I Can Help: I am your main point of contact. You can reach out to me whenever you would like. I can assist you in determining additional services, repairs, and customer support.

Phone: 402-679-3006

Email: dave.bodenstedt@rasmech.com

Dispatcher

Name: Venus Campbell

How I Can Help: I am your service dispatcher. I can help with service schedules, invoices, and work order history.

Phone: 712-323-05141

Email: Venus.Campbell@rasmech.com



PROGRAM OVERVIEW

Scope of Work

The scope of this Agreement includes **Boiler** preventative maintenance coverage on all listed equipment in semi-annual visits and as listed per tasking sheets. Each visit includes heating preventative maintenance as seasonal conditions require. Work has been quoted and shall be performed during normal business hours M-F 7-4.

Visit one (fall) will consist of tasks related to boiler PM. A CSD-1 safety report and inspection as well as a burner tune-up and combustion analysis will also be performed on this trip for the boiler. We will make client aware of equipment issues when performing our PM's, so they can be addressed internally or scheduled to be repaired on a T&M or quoted basis.

Visit two (spring) will consist of tasks related to boiler shutdown. We will make client aware of equipment issues when performing our PM's, so they can be addressed internally or scheduled to be repaired on a T&M or quoted basis.

Please note if any school location PM is declined, all proposals for Admin/preschool, K8, & High School are subject to requote due to having to recalculate travel time and estimated mileage.

NO Pump PM's has been quoted per Rob.

COVERED EQUIPMENT

Below is the list of equipment covered under the Agreement Terms of this proposal:

NAME	TYPE	MFG NAME	MODEL	SERIAL
Admin - Boiler 1	Boiler	LES	HF3-60	07F-4532
Admin - Boiler Burner 1	Burner	Webster	JB1G-03- RM7898A-M.12- UL/CSD1	U99519A-01

MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Boiler(s)** listed equipment below:

Admin - Boiler 1

- CSD1 (<250HP) / NFPA-85 (>250HP) Safety Report Submission (Annual)
 - Test Forced Circulation
 - Test Water Temperature
- Test Fuel Safety Shutoff Valve, Main
 - Test Pilot Safety Shutoff Valve
 - Test Flame Safeguard, Primary
 - Test Low Fire Start Switch
- Test / Verify Main Gas Regulator
- Test Regulated Outlet Pressure
 - Verify Screen Clean
- Test Low-Water Fuel Cutoff
 - Verify Low-Water Fuel Cutoff M/R
- Test High Water Temperature Limit M/R
- Test Fuel Safety Shutoff Valve, Secondary
 - Test Purge Air Flow Switch
 - Test Flame Detector, Scanner
- Test / Verify Safety Relief Valve #1
- Test Unregulated Inlet Pressure
 - Test Manifold, High Fire
- Boiler shut down in the spring

MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Burner(s)** listed equipment below:

Admin - Boiler Burner 1

- Combustion Analysis / Burner Tuning - Report Submission (Annual)
 - Adjust Gas input if needed
- Record Gas Input & Output Pressures per fire setting
 - Record CO2 Volume percentage per fire setting
 - Record CO PPMN per fire setting
 - Record Flue Gas Temp per fire setting
- Verify operation status of safety devices
 - Adjust Air Damper
- Record Manifold Pressure WC per fire setting
- Record O2 Volume percentage per fire setting
 - Record Efficiency % per fire setting
- Record Ambient Air Temp per fire setting

PROGRAM OVERVIEW

Agreement Terms

This Agreement is to commence on 2025-09-01 and continue for a term of 1 year. Contract is set to expire on 2026-08-31. Payments are to be made on Annual intervals. Seller's Terms and Conditions can be found at <https://www.rasmech.com/terms>.

**Please note, this agreement does not include any sales and/or use tax.*

Program Investment

Year One

ONE THOUSAND, EIGHTY-FOUR DOLLARS.....\$1,084.00

For Approval

Print Name	Signature for Approval
Date Accepted	Purchase Order # (If applicable)

A black and white photograph of two men, one white and one Black, both wearing white hard hats and high-visibility safety vests. They are looking at each other and talking. The man on the right is holding a tablet. The background is a plain, light color.

MECHANICAL MAINTENANCE

IT'S HOW YOU SAVE MONEY

REDUCE YOUR OPERATING COSTS

REGAIN CONTROL OF YOUR EQUIPMENT

MORE TIME TO FOCUS ON YOUR BUSINESS

Prepared For:

Alex Dailey
High School
1000 Mustang Drive
Shenandoah, IA - 51601

IMPORTANT CONTACTS

Alex Dailey;

At Rasmussen Mechanical Services, we are dedicated to understanding your business and its goals. Through your support, we have built a maintenance agreement to provide your facility with safe, responsive, and cost efficient solutions.

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Name: Venus Campbell

How I Can Help: I am your service dispatcher. I can help with service schedules, invoices, and work order history.

Phone: 712-323-0541

Email: Venus.Campbell@rasmech.com



PROGRAM OVERVIEW

Scope of Work

The scope of this Agreement includes **Chiller, Boiler, DOAS, Makeup Air Unit (MAU), RTU, Glycol Feeder System** preventative maintenance coverage on all listed equipment in semi-annual visits and as listed per tasking sheets. Each visit includes heating and/or cooling preventative maintenance as seasonal conditions require. Filters and coil cleanings for related equipment is included in the contract amount. Work has been quoted and shall be performed during normal business hours M-F 7-4.

Visit one (fall) will consist of tasks related to Heating season for the Chiller, Boiler, DOAS, MAU, RTU & Glycol Feeder System PM's. A boiler CSD-1 safety report, inspection, burner tune-up, combustion analysis, as well as procurement and installation of factory recommended maintenance parts detailed below is included in contract amount. We will make client aware of equipment issues when performing our PM's, so they can be addressed internally or scheduled to be repaired on a T&M or quoted basis.

Please note: boiler PM requires the following kits for the 2025 heating season. (Prices below included in proposal total)

Array Boiler Maintenance Kit 20156537 \$640.00 per boiler
Condensate Rock \$191.00 for both boilers

Visit two (spring) will consist of tasks related to Cooling season for the Chiller, DOAS, RTU and FCS MAU PM's. We will make client aware of equipment issues when performing our PM's, so they can be addressed internally or scheduled to be repaired on a T&M or quoted basis.

Please note if any school location PM is declined, all proposals for Admin/preschool, K8, & High School are subject to requote due to having to recalculate travel time and estimated mileage.

Pump PM's have not been quoted per Rob.

NEW NOTE AS OF 10/2025:

ADDED IN OVERALL COST AS AN OPTION: Semi-Annual PM

(2) Auditorium RTU's

(5) Gym RTU's

OPTIONAL BREAKOUT COST FOR (7) RTU'S \$4,771.00

COVERED EQUIPMENT

Below is the list of equipment covered under the Agreement Terms of this proposal:

NAME	TYPE	MFG NAME	MODEL	SERIAL
High Sch - ACCH-1 - Chiller	Chiller – Scroll	Daikin	AGZ120EDSEMN N00	STNU200700107
High Sch - Auditorium - Packaged Rooftop - RTU-1	Rooftop Unit	Trane	YHD180G3RHB0 6D001A1060000 00000000000000 00	174010690D
High Sch - Auditorium - Packaged Rooftop - RTU-2	Rooftop Unit	Trane	YHD180G3RHB0 6D001A1060000 00000000000000 00	174010686D
High Sch - Boiler B-1	Boiler	Riello	AR 3000	FC290002440
High Sch - Boiler B-2	Boiler	Riello	AR 3000	FC09P000626
High Sch - DOAS- 1	Dedicated Outdoor Air System	Valent	VPRP-110-10C- 20I-A-1DC	16544040
High Sch - FCS - Makeup Air Unit - MAU 1	Makeup Air Unit	Valent	VX-112-7.5D-1	16546519
High Sch - Glycol Feed System 1	Feedwater Tank	JL Wingert	TBD	-
High Sch - Gym - Packaged Rooftop - RTU1	Rooftop Unit	Trane	YCD241C3LACA	626101005D
High Sch - Gym - Packaged Rooftop - RTU2	Rooftop Unit	Trane	YCD241C3LACA	626100993D

NAME	TYPE	MFG NAME	MODEL	SERIAL
High Sch - Gym - Packaged Rooftop - RTU3	Rooftop Unit	Trane	YCD241C3LACA	626100930D
High Sch - Gym - Packaged Rooftop - RTU4	Rooftop Unit	Trane	YCD241C3LACA	626100978D
High Sch - Gym - Packaged Rooftop - RTU5	Rooftop Unit	Trane	YCD241C3LACA	626100957D
High Sch - Shop Makeup Air Unit	Makeup Air Unit	Greenheck	DGX-120-H32- DB	14828156 16L

MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Chiller – Scroll(s)** listed equipment below:

High Sch - ACCH-1 - Chiller

- Check the pump operation and vent all air from the system
- Check all exposed brazed joints for evidence of leaks.
 - Check all valve stem packing for leaks.
- Check all connections and all refrigerant threaded connectors.
 - Check all control wiring by pulling on the wire at connections and tighten all screw connections. Check plug-in relays for proper seating and to insure retaining clips are installed.
 - Verify chiller water flow rate
- Check Compressor Oil Level (each circuit)
 - Check Rotation of condenser fans.
- Check compressor suction pressures (each circuit)
 - Check compressor superheat (each circuit)
 - Measure volts/amps of compressor 2
 - Measure volts/amps of compressor 4
 - Measure volts/amps of condenser fan motor 2
 - Measure volts/amps of condenser fan motor 4
 - Record Chiller Supply Water Temp
- If chilled water system is not drained, maintain power to the evaporator heater to prevent freezing. Maintain heat tracing on the chilled water lines.
- Check water treatment and proper glycol percent, if used
- Check that all refrigerant valves are either opened or closed as required for proper operation of the chiller.
- Check all refrigerant lines to insure that they will not vibrate against each other or against other chiller components and are properly supported.
 - Look for any signs of refrigerant leaks around the condenser coils.
- Check at the power block or disconnect for the proper voltage and proper voltage between phases before starting the unit
 - Set the chilled water setpoint to the required temperature.
 - Check refrigerant sight glass for flashing
 - Check the liquid line sight glasses
- Check compressor discharge pressures (each circuit)
 - Measure volts/amps of compressor 1
 - Measure volts/amps of compressor 3
 - Measure volts/amps of condenser fan motor 1
 - Measure volts/amps of condenser fan motor 3
 - Check contactor(s)
 - Fall PM
- Leave electrical power to the unit on, so the compressor crankcase heaters will keep the liquid refrigerant out of the compressor oil.

MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Boiler(s)** listed equipment below:

High Sch - Boiler B-1

High Sch - Boiler B-2

- Procure Array Boiler Maintenance Kit 20156537 and install parts
 - Check the pressure of the hydraulic system
 - Check relief valves
 - Test low water cut off
 - Check all piping (gas and water) for leaks
 - Verify condition of flue and air system (including Venturi and fan)
 - Clean the combustion chamber (including the burner tube)
 - Safety block check, modulation range check, gas valve closing after burner stop
 - Check wiring and connections
 - Verify the flame stability and signal strength
 - Verify proper water quality per O&M
 - Reset service reminder by completing the following steps - using the inside control: Menu > Information > Service Reminder > Reset Service Reminder > password 0300 > Change the No to Yes and hit enter
 - Verify startup (spring)
 - Reset service reminder by completing the following steps - using the inside control: Menu > Information > Service Reminder > Reset Service Reminder > password 0300 > Change the No to Yes and hit enter
- Utilize cleaning kit to clean heat exchangers; advise when cleaning fluid is needed
 - Check air & vent piping and verify if leaks are present
 - Verify the condensate discharge system
 - Inspect and test the reset button of low water cut off
 - Combustion test and analysis
 - Check ignition electrode
 - Clean condensate discharge
 - Check control parameters
 - Verify startup
 - Inspect the burner gasket
 - Change condensate rock
 - Verify the flame stability and signal strength (spring)
 - Check control parameters (spring)

MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Dedicated Outdoor Air System(s)** listed equipment below:

High Sch - DOAS- 1

- Change filters and label date with sharpie. Dispose of old filters
 - Check the condition of gaskets around doors
 - Clean Drain Pans
 - Return the trap to operating position before the cooling season starts
 - Check that the damper blade seals are in good condition
- Tighten Blower fan wheels, bolts, and set screws.
- Tighten motor mounting bolts and blower/motor assembly support bolts
 - Measure volts/amps of compressor 1
 - Check contactor(s)
- Check compressor discharge pressures (each circuit) (spring)
- Check compressor subcool (each circuit) (spring)
 - Inspect burner assembly / clean (fall)
- Check ignition system for proper operation (fall)
 - Check and clean pilot assembly (fall)
- Check door seals, tighten handles as needed
 - Clean coils
 - Check the drain trap for any sediment
- Check all damper linkages to make sure they are operating smoothly
 - Clean the damper rod bushings
- Clean dirt from the Blower wheel
- Inspect and clean the flat plate heat exchanger
 - Measure volts/amps of condenser fan motor 1
- Check compressor suction pressures (each circuit) (spring)
- Check compressor superheat (each circuit) (spring)
- With the unit running, check and record the: ambient temperature (semi)
 - Check combustion fan (fall)
- Inspect flue, draft diverter and clean air screen (fall)

MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the Makeup Air Unit(s) listed equipment below:

High Sch - Shop Makeup Air Unit

- Change disposable filters, label date with sharpie and dispose of old ones. Clean if mesh style
 - Check power supply operation
 - Check operating temperatures
 - Check all operating controls
- Check fan wheels - clean as required
- Check and clean outside air intakes
 - Check and clean pilot assembly
- Examine and Clean Burners, Igniters, and Flame Rods
 - Check starters and contact surfaces
 - Check all safety controls
- Lube motors/bearings where applicable
 - Check motor supports
 - Check unusual noises/vibrations
- Verify louver operation. Clean / lube as needed

MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Makeup Air Unit(s)** listed equipment below:

High Sch - FCS - Makeup Air Unit - MAU 1

- Change filters and label date with sharpie. Dispose of old filters
 - Check the condition of gaskets around doors
 - Clean Drain Pans
 - Return the trap to operating position before the cooling season starts
 - Check that the damper blade seals are in good condition
- Tighten Blower fans wheel, bolts, and set screws.
- Tighten motor mounting bolts and blower/motor assembly support bolts
 - Lubricate blower motor if applicable
 - Measure volts/amps of condenser fan motor 1
- Check compressor suction pressures (each circuit) (spring)
- Check compressor superheat (each circuit) (spring)
- With the unit running, check and record the: ambient temperature (semi)
 - Check combustion fan (fall)
- Inspect flue, draft diverter and clean air screen (fall)
- Check door seals, tighten handles as needed
 - Clean coils
 - Check the drain trap for any sediment
- Check all damper linkages to make sure they are operating smoothly
 - Clean the damper rod bushings
- Clean dirt from the Blower wheel
- Check rubber isolators (if applicable) for deterioration.
- Measure volts/amps of compressor 1
 - Check contactor(s)
- Check compressor discharge pressures (each circuit) (spring)
- Check compressor subcool (each circuit) (spring)
 - Inspect burner assembly / clean (fall)
- Check ignition system for proper operation (fall)
 - Check and clean pilot assembly (fall)

MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Feedwater Tank(s)** listed equipment below:

High Sch - Glycol Feed System 1

- Check the pressure of the hydraulic system
- Check pump for proper operation
- Check for wear on the pressure switch contacts
- Check the piping and tubing to insure proper discharge of the glycol solution
- Check pump/motor for noises or leaks
- Check adjustment seal on Brass Pressure Relief Valve

MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Rooftop Unit(s)** listed equipment below:

High Sch - Gym - Packaged Rooftop - RTU1

High Sch - Gym - Packaged Rooftop - RTU2

High Sch - Gym - Packaged Rooftop - RTU3

High Sch - Gym - Packaged Rooftop - RTU4

High Sch - Gym - Packaged Rooftop - RTU5

- Change air filters - label date with sharpie & dispose of old ones
 - Split and clean condenser coils (spring)
 - Record control voltage reading (semi)
 - Measure amps of Exhaust fan motor (semi)
- Measure amps of Compressor 1 (spring or summer)
- Measure volts/amps of condenser fan motors (spring)
 - Clean evaporator coil (spring)
- Check compressor suction pressures (each circuit) (spring)
- Check compressor liquid pressures (each circuit) (spring)
- Check compressor subcool (each circuit) (spring)
 - Check all safety controls (spring)
- Lube motors/bearings, where applicable (spring)
 - Check fan wheels - clean, as required (spring)
- Verify that all wire terminal connections are tight (semi-annual)
 - Check all belts, where applicable
- Measure amps of combustion fan motor (fall)
 - Check combustion fan (fall)
- Inspect flue, draft diverter and clean air screen (fall)
 - Check crankcase heater operation
 - Check contactors
- Clean economizer screens (spring)
 - Record Unit Voltage (semi)
 - Measure amps of Supply fan motor (semi)
 - Measure amps of Return fan motor (semi)
- Measure amps of Compressor 2 (spring or summer)
 - Check Condensate Overflow Switch (spring)
- Rotate the condenser fan(s) to ensure free movement (spring)
- Check compressor discharge pressures (each circuit) (spring)
- Check compressor superheat (each circuit) (spring)
 - Check compressor oil level
 - Check all safety controls (fall)
 - Check for oil/refrigerant leaks (spring)
 - Check and clean condensate pans (spring)
- Generally inspect the unit for unusual conditions (semi-annual)
 - Check fan sheave wear (semi-annual)
 - Inspect burner assembly / clean (fall)
 - Check ignition system for proper operation (fall)
 - Check and clean pilot assembly (fall)
- Check economizer operation - lube/clean as needed
 - Check & measure capacitors

MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Rooftop Unit(s)** listed equipment below:

High Sch - Auditorium - Packaged Rooftop - RTU-1

- Change air filters - label date with sharpie & dispose of old ones (semi)
 - Clean condenser coils (spring)
 - Record control voltage reading (semi)
 - Measure amps of Exhaust fan motor (semi)
- Measure amps of Compressor 1 (spring or summer)
- Measure volts/amps of condenser fan motors (spring)
 - Clean evaporator coil (spring)
- Check compressor suction pressures (each circuit) (spring)
- Check compressor liquid pressures (each circuit) (spring)
- Check compressor subcool (each circuit) (spring)
 - Check all safety controls (spring)
- Lube motors/bearings, where applicable (spring)
 - Check for oil/refrigerant leaks (spring)
 - Check and clean condensate pans (spring)
- Generally inspect the unit for unusual conditions (semi-annual)
- Check all belts, where applicable (semi-annual)
 - Check fan sheave alignment (semi-annual)
 - Check motor supports (semi-annual)
- Measure amps of combustion fan motor (fall)
 - Check combustion fan (fall)
- Inspect flue, draft diverter and clean air screen (fall)
 - Check crankcase heater operation
- Check contactors

High Sch - Auditorium - Packaged Rooftop - RTU-2

- Clean economizer screens (spring)
 - Record Unit Voltage (semi)
 - Measure amps of Supply fan motor (semi)
 - Measure amps of Return fan motor (semi)
- Measure amps of Compressor 2 (spring or summer)
 - Check Condensate Overflow Switch (spring)
- Rotate the condenser fan(s) to ensure free movement (spring)
- Check compressor discharge pressures (each circuit) (spring)
- Check compressor superheat (each circuit) (spring)
 - Check compressor oil level
 - Check all safety controls (fall)
 - Check cap tubes/piping for chafing (spring)
 - Check fan wheels - clean, as required (spring)
 - Verify that all wire terminal connections are tight (semi-annual)
- With the unit running, check and record the: ambient temperature (semi-annual)
 - Check fan sheave wear (semi-annual)
 - Check fan-bearing supports (semi-annual)
 - Check motor hold-down bolts (semi-annual)
 - Inspect burner assembly / clean (fall)
 - Check ignition system for proper operation (fall)
 - Check and clean pilot assembly (fall)
- Check economizer operation - lube/clean as needed
- Check & measure capacitors

PROGRAM OVERVIEW

Agreement Terms

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**Please note, this agreement does not include any sales and/or use tax.*

Program Investment

Year One

THIRTEEN THOUSAND, TWO HUNDRED EIGHT DOLLARS.....\$13,208.00

For Approval

Print Name	Signature for Approval
Date Accepted	Purchase Order # (If applicable)

A black and white photograph of two men wearing white hard hats and high-visibility safety vests. The man on the left is wearing glasses and holding a rolled-up document. The man on the right is holding a tablet. They are both looking at each other in a professional setting.

MECHANICAL MAINTENANCE

IT'S HOW YOU SAVE MONEY

REDUCE YOUR OPERATING COSTS

REGAIN CONTROL OF YOUR EQUIPMENT

MORE TIME TO FOCUS ON YOUR BUSINESS

Prepared For:

Alex Dailey

K8

601 Dr Creighton Circle

Shenandoah, IA - 51601

IMPORTANT CONTACTS

Alex Dailey;

At Rasmussen Mechanical Services, we are dedicated to understanding your business and its goals. Through your support, we have built a maintenance agreement to provide your facility with safe, responsive, and cost efficient solutions.

This program gives you the power back to manage your business!

To the right, is your list of important contacts. Refer to the How I Can Help section to learn how each contact can be of service in the most responsive fashion.

I am personally thankful for the opportunity to be of service.

Dave Bodenstedt

Account Manager

Name: Dave Bodenstedt

How I Can Help: I am your main point of contact. You can reach out to me whenever you would like. I can assist you in determining additional services, repairs, and customer support.

Phone: 402-679-3006

Email: dave.bodenstedt@rasmech.com

Dispatcher

Name: Venus Campbell

How I Can Help: I am your service dispatcher. I can help with service schedules, invoices, and work order history.

Phone: 712-323-0541

Email: Venus.Campbell@rasmech.com



PROGRAM OVERVIEW

Scope of Work

The scope of this Agreement includes **Cooling Tower, Boiler, Heat Exchanger, and Water Heater** preventative maintenance coverage on all listed equipment in semi-annual visits and as listed per tasking sheets. Each visit includes heating and/or cooling preventative maintenance as seasonal conditions require. Work has been quoted and shall be performed during normal business hours M-F 7-4.

Visit one (fall) will consist of tasks related to Heating season for the Cooling Tower & Water Heater. A CSD-1 safety report and inspection as well as a burner tune-up and combustion analysis will also be performed on this trip for the Water Heater. We will make client aware of equipment issues when performing our PM's, so they can be addressed internally or scheduled to be repaired on a T&M or quoted basis.

Visit two (spring) will consist of tasks related to Cooling season for the Cooling Tower, Heat Exchanger, and Boiler. We will make client aware of equipment issues when performing our PM's, so they can be addressed internally or scheduled to be repaired on a T&M or quoted basis.

Please note if any school location PM is declined, all proposals for Admin/preschool, K8, & High School are subject to requote due to having to recalculate travel time and estimated mileage.

NO Pump PM's per Rob.

COVERED EQUIPMENT

Below is the list of equipment covered under the Agreement Terms of this proposal:

NAME	TYPE	MFG NAME	MODEL	SERIAL
K8 - Boiler 1 (new 2025)	Boiler	Riello	TBD	-
K8 - Boiler 2 (new 2025)	Boiler	Riello	TBD	-
K8 - Heat Exchanger	Heat Exchanger	Tranter	UFX-42-5-HP- 171	93312
K8 - Water Heater	Hot Water Heater	PVI	1000 P 600A-TP	0801104804
K8 - Water Heater Burner	Burner	PVI	BG400	276640
K8 Cooling Tower (new 2025)	Cooling Tower	TBD	-	-

MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Boiler(s)** listed equipment below:

K8 - Boiler 1 (new 2025)

- Verify the flame stability and signal strength (spring)
 - Check control parameters (spring)

K8 - Boiler 2 (new 2025)

- Verify startup (spring)
 - Reset service reminder by completing the following steps - using the inside control: Menu > Information > Service Reminder > Reset Service Reminder > password 0300 > Change the No to Yes and hit enter

MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Burner(s)** listed equipment below:

K8 - Water Heater Burner

- Combustion Analysis / Burner Tuning - Report Submission (Annual)
 - Adjust Gas input if needed
- Record Gas Input & Output Pressures per fire setting
 - Record CO₂ Volume percentage per fire setting
 - Record CO PPMN per fire setting
 - Record Flue Gas Temp per fire setting
- Verify operation status of safety devices
 - Adjust Air Damper
- Record Manifold Pressure WC per fire setting
- Record O₂ Volume percentage per fire setting
 - Record Efficiency % per fire setting
- Record Ambient Air Temp per fire setting

MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Hot Water Heater(s)** listed equipment below:

K8 - Water Heater

- Operational inspection after burner tuning
 - Test Low-Water Fuel Cutoff
- Verify Low-Water Fuel Cutoff M/R
- Test High Water Temperature Limit M/R
 - Test Pilot Safety Shutoff Valve
 - Test High Gas Pressure M/R
 - Test Purge Air Flow Switch
 - Test Flame Detector, Scanner
- Test / Verify Safety Relief Valve #1
- Test Unregulated Inlet Pressure
 - Test Manifold, High Fire
- Test Combustion Air Intake
- Perform CSD1 and provide report
 - Test Forced Circulation
 - Test Water Temperature
- Test Fuel Safety Shutoff Valve, Main
- Test / Verify Combustion Air Switch
- Test / Verify Low Gas Pressure M/R
 - Test Flame Safeguard, Primary
 - Test Low Fire Start Switch
- Test / Verify Main Gas Regulator
- Test Regulated Outlet Pressure
 - Test Intake Air Louver, Proof

MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Heat Exchanger(s)** listed equipment below:

K8 - Heat Exchanger

- Visually check for leaks.
- Tighten all mechanical connections.
- Verify pressure gauge and thermometer accuracy
- Check and clean strainers if present.
- Check operating safety devices
- Clean exterior surfaces as needed.

MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Cooling Tower(s)** listed equipment below:

K8 Cooling Tower (new 2025)

- Inspect General Condition of Unit
 - Clean Sump Strainer
 - Inspect Heat Transfer Section
- Check and Adjust Fan Belt Tension
- Check Motor Voltage and Current
 - Lubricate Fan Motor Bearings
- Check Sump tank and makeup water valve
 - Check Operation of Make-Up Valve
- Check Fan for Rotation Without Obstruction
- Clean Debris from Unit
- Check and Adjust Sump Water Level
 - Inspect and clean Spray Nozzles
- Check Fan Bearing Locking Collars
 - Lubricate Fan Shaft Bearings
- Check Fan and Pump Motor for Proper Rotation
 - Check Tower Loop control
- Check Unit for Unusual Noise or Vibration
- Drain and winterize for the winter

PROGRAM OVERVIEW

Agreement Terms

This Agreement is to commence on 2025-09-01 and continue for a term of 1 year. Contract is set to expire on 2026-08-31. Payments are to be made on Annual intervals. Seller's Terms and Conditions can be found at <https://www.rasmech.com/terms>.

**Please note, this agreement does not include any sales and/or use tax.*

Program Investment

Year One

TWO THOUSAND, SIX HUNDRED EIGHTY-SIX DOLLARS.....\$2,686.00

For Approval

Print Name	Signature for Approval
Date Accepted	Purchase Order # (If applicable)



Quote

Amira Q-86908

Prepared For

Shenandoah Middle School

, IA,

Your Amira Partner

Alyssa Mathewson
alyssa.mathewson@amiralearning.com

Quote: Q-86908

Prepared For: Shenandoah Middle School

Expires On: 12/31/2025

Amira Reading Suite

QTY	Product	Campus	Start Date	Months	Sales Price
23	Amira Reading Suite	Shenandoah Middle School	11/01/2025	12	\$805.00

Amira Virtual Webinar

Amira Virtual Webinar (up to 2 hours) - Interactive, virtual training sessions which can be customized to maximize impact based on your implementation. Must be used in current subscription term.

QTY	Product	Campus	Start Date	Months	Sales Price
1	Amira Virtual Webinar		11/01/2025	12	\$920.00

Start Date: 11/01/2025

Term: 12

End Date: 10/31/2026

List Amount	\$1,725.00
Tax Amount	\$0.00
Customer Total	\$1,725.00

Quote: Q-86908

Prepared For: Shenandoah Middle School

Expires On: 12/31/2025

Disclaimer: Pricing is as quoted and is subject to change based on any modifications to bundle configurations, enrollment updates, or other adjustments. Additional options are to be paid in full. Totals include applicable taxes, which should be reflected on your Purchase Order (if applicable).

To avoid delays in processing your order, please ensure the following:

- Email your Purchase Order, including the provided quote number, to orders@amiralearning.com.
- Digitally sign the contract provided upon commitment with your Amira partner.

Amira Terms of Use: <https://amiralearning.com/amira-terms>

Amira Privacy Policy: <https://amiralearning.com/amira-privacy>

Istation Terms of Use: <https://amiralearning.com/istation-terms>

Istation Privacy Policy: <https://amiralearning.com/istation-privacy-policy>



Upgrade to the Next Generation of Amira

See What's Coming for Istation and
Amira Customers

Asses. Instruct. Tutor. Upgrading to the new Amira's A-I-T Reading Suite ensures deeper insights, core-aligned instruction, and research-validated tutoring that translates to **reading growth for every student.**

Assess with Accuracy—More Measurement Points, Deeper Insight

The upgraded Amira ISIP is more powerful than ever, offering **criterion- and norm-referenced insights and new ways to assess reading skills**. With unmatched precision, Amira measures more skills, analyzes more data points, and provides deeper insights. It is the best of both Istation and Amira!

You get:

- ❑ **Science of Reading-Based, Productive Assessment** – A read-aloud, AI-driven assessment that evaluates reading skills across Scarborough’s Reading Rope in 20 minutes or less, in both English and Spanish.
- ❑ **Comprehensive & Adaptive Skill Measurement** – Goes beyond Oral Reading Fluency (ORF) to assess decoding, phonemic awareness, spelling/encoding, vocabulary, and listening comprehension, adapting to keep students in their Zone of Proximal Development (ZPD).
- ❑ **AI-Proctored, Teacher-Friendly Design** – Amira proctors, models, listens, measures, and analyzes in real time—eliminating the need for extensive teacher training, manual scoring, and time-consuming data analysis.
- ❑ **Norm & Criterion-Referenced Insights** – Provides dynamic, actionable reports, including longitudinal growth tracking, tiered and group reports, grade level achievement scores, and state standards-based insights.

Why It Matters:

With **10x more measurement points captured** than traditional computer adaptive tests, Amira provides an equitable, non-biased, research-based measure of student progress, ensuring early identification of reading challenges.

Instruct: Align Your Instructional Framework to Student Needs in Real Time

Amira Instruct connects Assess and Tutoring to core-aligned strategies that make every teaching moment intentional. By **driving core-coherence**, it ensures instruction is purposeful and moves every student forward with next steps directly connected to your core scope and sequence.

You get:

- ❑ **Curriculum-Coherent AI Lesson Planner** – Morphs to a district's core curriculum scope and sequence, ensuring every instructional moment is tied to your instructional framework.
- ❑ **Core-Coherent Assignments** – Teachers can group Tier 1, 2, and 3 students by skill need, assign micro-lessons aligned to their curriculum, and track progress across Scarborough's Reading Rope, ensuring cohesion between assessment, instruction, and practice.
- ❑ **Diagnostic-Driven, Individualized Instruction** – AI morphs to district curricula, generating Individualized Reading Instruction Plans (IRIPs) that map directly to scope and sequence.
- ❑ **Action Alerts & Real-Time Data Updates** – Surfaces the most critical insights, ensuring no student slips through the cracks and guiding educators to the next best step in instruction.
- ❑ **Amira Bot for Instant Teacher Support** – AI-powered assistance directly within the dashboard, answering instructional questions on demand.

Why It Matters:

Amira Instruct doesn't just deliver differentiated instruction—it drives coherence by ensuring that assessment, instruction, and tutoring work as a seamless system within your instructional framework. Teachers teach and AI handles the heavy lifting – keeping daily and weekly literacy goals aligned to core instruction. No other company offers this novel technology!

Tutor: Evidence-Based, AI-Guided 1:1 Support

Amira Tutor delivers high-dosage, **research-backed reading practice that outperforms human tutoring**, helping students build fluency, comprehension, and confidence.

You get:

- ❑ **Individualized, Productive Practice** – Students engage by reading aloud in structured, daily formative diagnostics aligned with the Science of Reading.
- ❑ **Real-Time Micro-Interventions** – AI delivers just-in-time scaffolding, using research-based techniques like Elkonin sound boxes and explicit decoding strategies.
- ❑ **Socratic Dialogue for Comprehension** – Builds inferencing, vocabulary, and deep reading skills through guided discussion with fluent students.
- ❑ **Expanded Micro-Lesson Library** – Now includes hundreds of additional micro-interventions enhancing fluency, decoding, and comprehension.
- ❑ **Core-Coherent Practice** – Directly links to teacher-assigned skills in Instruct, ensuring tutoring aligns with classroom instruction.

Why It Matters:

Amira Tutor has been independently validated to accelerate reading growth, generating **8 to 17 additional weeks of progress annually**, surpassing traditional interventions. We've got the evidence to prove it!

Why Upgrade?

- ❑ **A Fully Integrated A-I-T Learning Cycle** – With the power of AI, assessment informs instruction, instruction powers tutoring, and tutoring reinforces assessment, creating a seamless growth engine for students.
- ❑ **Built for Science of Reading-Aligned Districts** – Supports structured literacy approaches and ensures instructional coherence at every level, for all tiers.
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Amira's **next-generation AI solution** ensures that every student receives the precise support they need—at the right time, in the right way.

Contact your Amira Learning representative to learn more about current customer special pricing - this year only!

Effective June 2024, Istation is a 100% wholly owned subsidiary of Amira Learning, Inc. As part of our integration efforts and to enhance efficiency across our organization, we are integrating our financial and banking structures under a single Federal Employer Identification Number (FEIN).

Effective immediately, all transactions, invoices, and financial documentation should be processed using the following federal employer identification number and banking information:

Federal Employer Identification Number (FEIN): 82-2207220

Banking Information

ACH Payments (preferred):

Bank Name: Western Alliance Bank

ABA Routing Number: 121143260

Bank Address: One East Washington Street Ste 2500 Phoenix, Arizona 85004 U.S.A

Account Name: Amira Learning Inc

Account Number: 8996514912

Beneficiary Address: 5214f Diamond Heights Blvd # 3255 San Francisco, CA 94131

Check Payments:

Amira Learning Inc

PO BOX 92448

Las Vegas, NV 89193-2448

(Note: Please do not send check payments to the beneficiary address noted on the W-9.

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We appreciate your partnership and cooperation.

Sincerely,

A handwritten signature in cursive script that reads "Monika Flood".

Monika Flood, CFO
Amira Learning, Inc.



THE INTELLIGENT
Growth Engine

Quote

Amira Q-86907

Prepared For

Shenandoah Middle School

, IA,

Your Amira Partner

Alyssa Mathewson

alyssa.mathewson@amiralearning.com

Quote: Q-86907

Prepared For: Shenandoah Middle School

Expires On: 12/31/2025

Amira Reading Suite

QTY	Product	Campus	Start Date	Months	Sales Price
118	Amira Reading Suite	Shenandoah Middle School	11/01/2025	12	\$4,130.00

Amira Virtual Webinar

Amira Virtual Webinar (up to 2 hours) - Interactive, virtual training sessions which can be customized to maximize impact based on your implementation. Must be used in current subscription term.

QTY	Product	Campus	Start Date	Months	Sales Price
1	Amira Virtual Webinar		11/01/2025	12	\$920.00

Start Date: 11/01/2025

Term: 12

End Date: 10/31/2026

List Amount	\$5,050.00
Tax Amount	\$0.00
Customer Total	\$5,050.00

Quote: Q-86907

Prepared For: Shenandoah Middle School

Expires On: 12/31/2025

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ABA Routing Number: 121143260

Bank Address: One East Washington Street Ste 2500 Phoenix, Arizona 85004 U.S.A

Account Name: Amira Learning Inc

Account Number: 8996514912

Beneficiary Address: 5214f Diamond Heights Blvd # 3255 San Francisco, CA 94131

Check Payments:

Amira Learning Inc

PO BOX 92448

Las Vegas, NV 89193-2448

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We appreciate your partnership and cooperation.

Sincerely,

A handwritten signature in cursive script that reads "Monika Flood".

Monika Flood, CFO
Amira Learning, Inc.



JIM HUGHES REAL ESTATE
410 South Locust – P.O. Box 111
Glenwood, IA 51534
712-527-3114
WWW.JIMHUGHESREALESTATE.COM



LISTING AGREEMENT

The SELLER(S) Agrees:

1. To, and by this agreement does give said Broker the sole and exclusive right to find a purchaser for or sell for a period of _____ months (Listing Date: _____ / Expiration Date: _____) the following real estate in _____ County, to-wit; Legally Described _____ and locally known as (address) _____ (town) _____, (state) _____, (zip) _____, for the sum of \$ _____, payable _____.
The SELLER(S) agrees to furnish an abstract continued to date of sale, or provide title insurance (whichever is stated in the purchase agreement) showing good and merchantable title, subject to existing restrictions, and said down payment/earnest money shall be deposited with the listing Broker or escrow closing company pending approval of title and execution of final papers. If an abstract is provided, purchaser shall have a reasonable length of time for the examination of said abstract. The SELLER(S) agrees to give possession _____.
2. To pay said Broker _____ % commission on the sale price, or minimum \$ _____ commission payable at Jim Hughes Real Estate, 410 S. Locust, Glenwood, Iowa.
 - a) If said Broker finds a buyer who shall be ready, willing and able to purchase during said period upon the price and terms above stated or at any other price and terms that may be agreed upon, or (b) if said property is sold by the SELLER(S), or his authorized agent, or any other person or persons during said period, or (c) if said property is sold by the SELLER(S) within six months after the termination of this contract to any person, firm, or corporation to whom this property has been presented by this or any other licensed Broker or sales person during the term hereof, provided that SELLER(S) has been notified in writing of names of said prospects before expiration of said contract.
3. In the event an exchange is made involving this property it shall be considered a sale within the meaning of this contract at full listing price.
4. If the SELLER(S) decides to offer same for rent during the term of this contract, the said Broker shall have an exclusive rental agency thereof during the term of this contract and the SELLER(S) agrees to pay listing agent the regular rental commission. The SELLER(S) agrees that this property will not be leased during the term of this contract, except that the lease specifically provides that the property may be shown for sale at all reasonable hours and that possession shall be given within thirty days from date of sale.
5. The information on the Real Estate Disclosure Form is to be construed as a part of this contract.

SELLER(S) Initials _____

6. It is understood and agreed that all monies due Broker under this contract for monies advanced or commissions earned, or for any other purpose whatsoever shall constitute a lien on the within described premises or the proceeds from the sale or rental thereof, and in the event of suit to collect any monies due under this contract, The SELLER(S) agrees to pay statutory attorney fees and cost.
7. SELLER(S) understands and acknowledges that during the term of this Exclusive Listing Contract, Broker may transfer, convey, and assign his rights, interests, and obligations under this contract to his successor limited liability company or other similar entity in which Broker is a principal. SELLER(S) agrees and consents to said transfer, conveyance, and assignment and agrees to execute and deliver to Broker, or his successor entity, any and all documents deemed reasonably necessary to effectuate said transfer and assignment. Any transfer or conveyance shall not otherwise alter, amend, or modify the existing rights and obligations of SELLER(S) during the term of this contract.
8. SELLER(S) agrees to all advertising including, internet, Jim Hughes Real Estate website, other websites that said Broker cooperates with, print advertising and more. Exceptions: _____.
9. SELLER(S) Initials _____ At Jim Hughes Real Estate, the commission fee payable to Jim Hughes Real Estate may be distributed among licensed BUYER(S) brokerage, SELLER(S) brokerage, and referral brokerage participating in the transaction. This division of commission is intended to maximize the resources available for effectively marketing your property. The SELLER(S) shall exclusively bear the commission as stipulated in the listing agreement between the SELLER(S) and the Listing Broker, Jim Hughes Real Estate, LLC. Any additional costs incurred by the SELLER(S) during the closing process shall be mutually determined and agreed upon by the BUYER(S) and the SELLER(S) as outlined in a duly executed Purchase Agreement.

THE BROKER AGREES: To endeavor to procure a purchaser according to the terms hereof; to furnish any data requested by any Broker and to assist Brokers in any way complete a sale of this property.

Acknowledged & Accepted:

_____ Listing Agent	_____ Date	<i>James R Hughes</i> _____ Broker, D.B.A. Jim Hughes Real Estate	
_____ Listing Agent Phone Number		_____ Listing Agent Email	
_____ SELLER'S Signature	_____ Date	_____ SELLER'S Signature	_____ Date
_____ SELLER'S Email Address		_____ SELLER'S Email Address	
_____ SELLER'S Phone Number		_____ SELLER'S Phone Number	
_____ SELLER(S) Name Listed on Legal Documents			



JIM HUGHES REAL ESTATE
410 South Locust – P.O. Box 111
Glenwood, IA 51534
712-527-3114
WWW.JIMHUGHESREALESTATE.COM



PROPERTY DETAILS

Property Details:

Property Type		Archit. Style		Age	
Square Ft Total		Square Ft Main		Square Ft Up	
Square Ft Down		Total Rooms		Total Bedrooms	
Bedrooms		Total Baths		Baths	
Full Bathrooms		Half Bathrooms		¼ Bathrooms	
¾ Bathrooms		School District		Occupied	
Lot Size (Acres)		Lot Size		Style	
Net Taxes		Gross Taxes		Zoning	
Lock Box		Flood Plain		Average Electric	
Average Gas		Exterior		Foundation	
Fence		Deck		Heat	
Basement		Garage		Disposal	
Central Air		Fireplace		Dishwasher	
Refrigerator		Range		Water	
Laundry		Washer/Dryer		Sewer	
Gas		Basement Type		Price	
Fireplace Count		Residential Style		Construction	
Township					

Comments:

SELLER(S) Initials _____

SHENANDOAH COMMUNITY SCHOOL DISTRICT

K8 ROOF AND HVAC REPLACEMENT

Project Status Report #5

Reporting Period:

September 5, 2025, to October 8, 2025

Architect:

SVPA
1466 28th Street, Suite 200
West Des Moines, Iowa 50266

Engineer:

IMEG
2882 106th Street
Des Moines, Iowa 50322

Construction Manager:

Carl A. Nelson & Company
1815 Des Moines Avenue
Burlington, IA 52601

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 DLR Group Commissioning Report..... 8

PROJECT STATUS REPORT

SHENANDOAH K8 – ROOF REPLACEMENT AND HVAC UPGRADE
MONTH ENDING: OCTOBER 8, 2025

PROJECT BUDGET

The overall project budget, including hard costs, soft costs, and contingencies, is \$1,647,070. Construction contingency is included in the budget to cover undefined project costs. We will track the use of construction contingency throughout the project.

Construction Contingency	\$166,369.00
Used Contingency	\$19,661.05
Remaining Construction Contingency	\$146,707.95
Construction Contingency Used (Percent of Contingency)	11.8%
Construction Contingency Used Compared to Overall Construction Cost	1.6%
Overall Project Budget (04/07/2025)	\$1,647,070

The overall project budget will remain unchanged as long as construction contingency is available. At the end of the project, the overall budget will be adjusted based on the amount of construction contingency remaining/used. Refer to Appendix A for the Overall Project Budget Spreadsheet. All changes from last month are highlighted in yellow.

A copy of the overall budget is included in Appendix A.

CHANGE REQUESTS

Construction contingency has been set aside to cover undefined project costs. These project costs are organized by Change Requests. There is one Change Request per project change, so the Owner knows how much a change will cost.

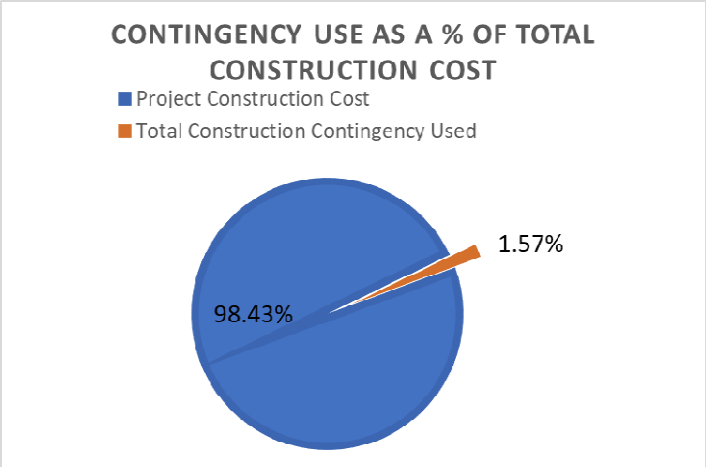
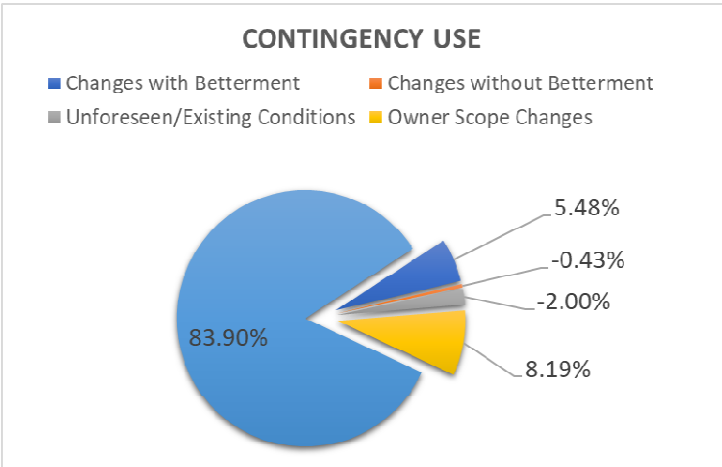
A Change Order will be created after Carl A. Nelson receives approval of the Change Requests. Multiple change requests can be on a single Change Order. Carl A. Nelson & Company writes Change Orders to the contractors on behalf of the Owner.

CHANGE ORDERS

There are four categories of changes: Changes with Betterment, Changes without Betterment, Unforeseen/Existing Conditions, and Owner Scope. These values reflect the signed change orders.

1. **Changes with Betterment** – These are changes that add value to the project. These changes would have increased the cost at bid time if they had been included in the original bid documents. These changes make the project more functional, more aesthetically pleasing, or more efficient.
- “Changes with Betterment” accounts for \$9,581.69 of the allocated construction contingency.

2. **Changes Without Betterment** - are changes that do not add value to the project. This is the discovery of an issue that requires modification but does not add value to the project. This could replace an item that was already purchased and could not be returned, or savings from a reduced contractor scope.
- “Changes without Betterment” accounts for (\$755.68) SAVINGS of the allocated construction contingency.
3. **Unforeseen Conditions/Existing Conditions** – Unforeseen Condition changes are changes that could not be known until construction started because they are hidden. Unforeseen conditions can be more over-excavation than expected, or finding a hidden condition in the wall, ceiling, or floor that affects the work. Existing Condition changes occur when existing building details are not documented in the new drawing set and are different than what the design team assumed. The existing drawings may be inaccurate or missing.
- “Unforeseen/Existing Conditions” account for (\$3,488.59) SAVINGS of the allocated construction contingency.
4. **Owner Scope Changes** – are changes requested by the Owner that are beyond the scope of the original project to improve the overall project or to accommodate the Owner’s preference. It may make sense to pursue these types of changes during the project to take advantage of contractors already being on-site and the facility being in “construction mode”.
- “Owner Scope” changes account for \$14,323.63 of the allocated construction contingency.



SCHEDULE/PROJECT MILESTONES

Roof Project – DONE

Substantial completion was achieved on August 22, 2025. White Castle has completed the punch list items and all required paperwork. White Castle submitted a request to be paid for retainage last month. State law requires the school to wait 30 days before payment. Some minor leaks still are being worked through. As soon as the leaks are addressed, it is acceptable to complete the final payment to White Castle.

HVAC Project

Rasmussen is working through the punch list items, but to complete the items, the cooling tower will need to be shut down at least one more time. This is tentatively scheduled for October 16. On October 16, Rasmussen is also planning on doing the factory start-up of the boilers. Last month \$30,000 was withheld from Rasmussen’s pay application because the vertical pump was not installed. The vertical pump is now installed. The high water level sensor was not installed last month due to an incorrect part.

No evidence was provided that the new fan motor was damaged by the storm. It was agreed to pay for expedited shipping to have the cooling by the week the teachers started.

The Commissioning Agent was on-site this month to review the Building Automation System after the vertical pump was installed. Because of a lack of components, the system could not be completed. The Commissioning Agent will do the final review of the cooling system by logging in remotely. A return trip is scheduled to review the boilers after factory start-up.

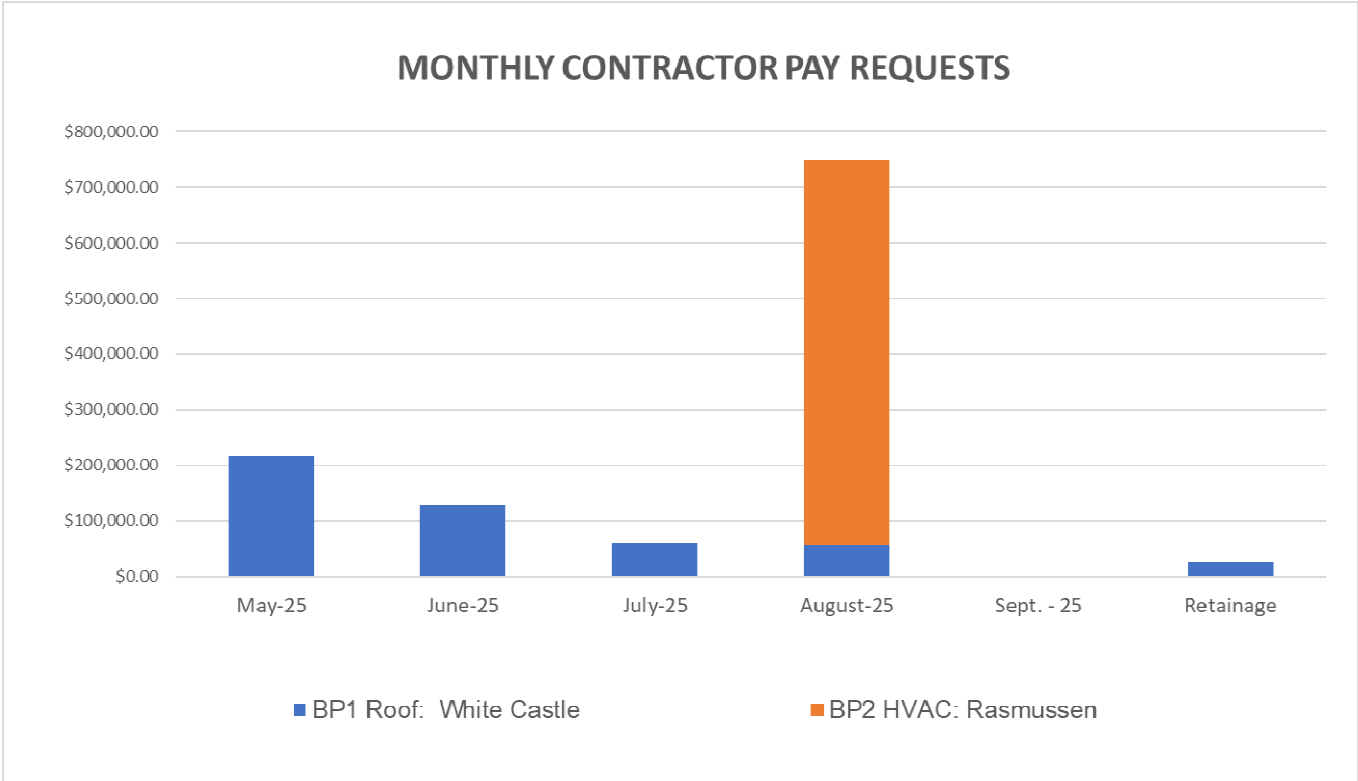
The engineer will do a final review confirming punch list items are complete after Rasmussen confirms all items are done.

CONTRACTOR PAY REQUESTS

Below is the status of contractor billing. "Total Earned" includes the 5% retainage that will not be billed until the end of the job. Total Retainage Earned + Total Payments Requested = Total Earned.

Last month, it was incorrectly documented that White Castle requested \$57,398.58. This was a typo. It should have read \$57,398.48. This has been corrected in this month's report.

Contractor	Original Contract	Change Orders (CO's)	Contract value w/ CO's	August-25	Retainage	Total Retainage Earned	Total Payments Requested	Total Earned	Remaining Payment	% Complete
BP1 Roof: White Castle	\$487,100.00	\$1,141.18	\$488,241.18	\$57,398.48	\$24,410.15	\$0.00	\$488,241.18	\$488,241.18	\$24,410.15	100%
BP2 HVAC: Rasmussen	\$742,469.00	\$17,456.98	\$759,925.98	\$691,672.18		\$36,403.80	\$691,672.18	\$728,075.98	\$68,253.80	96%
Bid Package Totals	\$1,229,569.00	\$18,598.16	\$1,248,167.16	\$749,070.66	\$24,410.15	\$36,403.80	\$1,179,913.36	\$1,216,317.16	\$92,663.95	97.45%



PROFESSIONAL SERVICES PAY REQUESTS

Below is a list of professional service providers and what has been billed to date. Retainage does not apply to professional services.

Carl A. Nelson & Company is exceeding the original estimated budget due to additional work required of \$27,201.95. It is expected the final cost, next month will be around \$6,500. There is a construction contingency remaining to cover this cost.

Professional Service	Company Name	Original Contract or Budget	Changes to Contract	Updated Contract w/ Changes	Aug-25	Sept-25	Total Requested	Total Remaining	% Complete
Asbestos Testing - Prebid	ATC (Atlas)	1,900.00	0.00	1,900.00			1,900.00	-	100%
HVAC Commissioning	DLR Group	18,100.00	0.00	18,100.00			-	18,100.00	0%
Preconstruction/ Design	Carl A. Nelson & Company	85,700.00	4,200.00	89,900.00	1,670.00	974.00	89,703.76	196.24	100%
Preconstruction Reimbursables	Carl A. Nelson & Company	10,319.00	0.00	10,319.00			777.76	9,541.24	8%
CM Construction Services	Carl A. Nelson & Company	115,764.00	1,062.89	116,826.89	54,036.67	6,672.79	144,528.84	(27,701.95)	123.7%
Totals		\$231,783.00	\$5,262.89	\$237,045.89	\$55,706.67	\$7,646.79	\$236,910.36	\$135.53	100%

REQUEST FOR INFORMATION (RFI) (NO CHANGE SINCE LAST REPORT)

If drawings or specifications are unclear, conflicting, or do not accommodate existing conditions, the contractor and the Construction Manager are required to submit a written request for information. RFIs are intended to facilitate and organize communication regarding project requirements.

As of October 8, there have been nine (9) RFIs submitted to the architect/engineer for review. No RFIs are outstanding.

OUTSTANDING SUBMITTALS SUMMARY

The construction submittal phase of the project is complete. The construction phase for White Castle is done. The collection of close-out submittals for White Castle is done. The collection of close-out submittals for Rasmussen is in progress..

PERMITS, TESTING, AND INSPECTIONS

Included in Appendix D are the open items from DLR Group Commissioning Report site visit on 9/22/2025.

October 8, 2025
Shenandoah K8 Facility
Post Bid Budget



K8 Facility Assessment

Bud. Code	Item	12/19/2024 Updated Budget		Budget % of Const. Cost	4/7/2025 Post Bid Budget		Budget % of Const. Cost	Notes
100	Development Costs	\$ 2,100		0.11%	\$ 2,100		0.14%	
101	Land	\$ -			\$ -			N/A
102	Utility Hook-up Fees	\$ -			\$ -			
103	State Building Permit	\$ 1,200			\$ 1,200			
104	Local Building Permit	\$ 900			\$ 900			
200	Construction Cost	\$ 1,830,062		100.0%	\$ 1,508,495		82.43%	\$ 57,210 201.1+201.2
201	Construction Costs	\$ 1,390,684			\$ 1,229,569			
201.1	Roof		\$674,500			\$487,100		
201.2	HVAC		\$722,184			\$742,469		
201.3	Value Engineering		\$ (6,000)					VE Lights timer, landscaping, and VFDs
202	CM General Conditions and Fees	\$ 121,764			\$ 112,557			
203	Design & Estimating Contingency	\$ 151,245		10.00%			0.00%	of const. cost
204	Construction Contingency	\$ 166,369		10.00%	\$ 166,369		11.03%	of const. cost
300	Professional Fees & Expenses	\$ 127,390		6.96%	\$ 122,535		8.12%	
301	A/E Pre-bond Services Fee	\$ -			\$ -			
302	CM Pre-bond Services Fee	\$ -			\$ -			
303	Engineer Design Services	\$ 48,700		6.74%	\$ 48,700		6.56%	IMEG
304	Architect Design Services	\$ 23,200		3.44%	\$ 23,200		4.76%	SVPA
305	Arch/Eng. Reimbursable Expenses	\$ 5,000		0.00%	\$ 5,000		0.00%	
306	Printing	\$ 5,490		0.30%	\$ 635		0.30%	
307	CM Pre-Construction Services Fee	\$ 18,000		0.98%	\$ 18,000		1.19%	CANCO
308	Furniture and Equipment Consultant	\$ -			\$ -			
309	Site Survey	\$ -			\$ -			
310	Geotechnical Investigation & Report	\$ -			\$ -			
311	Building Laser Scan	\$ -			\$ -			
312	Commissioning Services	\$ 18,100			\$ 18,100			DLR Group
313	Asbestos Testing	\$ 1,900			\$ 1,900			ATC
314	Asbestos Abatement	\$ -			\$ -			Not Applicable
315	Water Testing and Treatment	\$ 7,000			\$ 7,000			TBD (annual cost)
400	Administrative & Legal	\$ 6,080		0.33%	\$ 5,890		0.39%	
401	Legal Expense	\$ 5,000			\$ 5,000			
402	Administrative & Misc. Expense	\$ -			\$ -			None
403	Moving Expense	\$ -			\$ -			District personnel
404	Builder's Risk Insurance	\$ 1,080		0.06%	\$ 890		0.06%	TBD
500	Furniture, Fixtures, & Equip. (FFE)	\$ 2,300		0.13%	\$ 2,300		0.15%	
501	FFE Allowance	\$ 2,000			\$ 2,000			
509	FFE Contingency (15%)	\$ 300		15.00%	\$ 300		15.00%	
600	Technology Systems	\$ 5,750		0.31%	\$ 5,750		0.38%	
601	Network Switches & Fire Wall	\$ -			\$ -			
602	Structured Cabling System	\$ 5,000			\$ 5,000			
603	Phone System	\$ -			\$ -			
604	A/V Equipment	\$ -			\$ -			
605	Access Control & Security Cameras	\$ -			\$ -			
606	Public Address/Intercom System	\$ -			\$ -			
607	Clocks	\$ -			\$ -			
608	Technology Contingency (15%)	\$ 750		15.00%	\$ 750		15.00%	
700	Financing Expenses	\$ -		N/A	\$ -		N/A	
701	Capitalized Interest During Const.	\$ -			\$ -			
702	Bond Fees	\$ -			\$ -			
800	Total	\$ 1,973,682			\$ 1,647,070			\$ (326,613)

TST-1-5 OPEN MODERATE

Not sure if you saw this on the TAB report for Pumps 3A & 3B, but it shows the following (also attached)

P-3A:

1,100 gpm @ 134 ft.; Valve at 38%

P-3B:

925 gpm @ 157 ft.; Valve at 100%

I'm not used to seeing this large of a difference between identical pumps and similar piping arrangements. Could you please comment about your thoughts on this?

Source Test 1

Boiler System

Water Temp 12 Motor Amps T3	49.20 Amps
Measured Data	
Pump Off Pressure	45.20 FT Head
Valve Shut DP	74.00/175.34 FT Head
Valve Shut BP	14.00/32.34 FT Head
Valve Shut DP	60.00/136.6 FT Head
Valve Open DP	68.00/157.08 FT Head
Valve Open BP	12.00/27.72 FT Head
Valve Open DP	66.00/125.36 FT Head
Valve Open GPM	925 GPM
Valve Position	100.00%
Final Discharge Pressure	157.08 FT Head
Final Suction Pressure	27.72 FT Head
Design FT Head	120.00 FT Head
Actual FT Head	130.50 FT Head
Ind. Impeller Diam.	11.25 in.

Measured Data	
Pump Off Pressure	45.20 FT Head
Valve Shut DP	78.00/185.18 FT Head
Valve Shut BP	16.00/36.96 FT Head
Valve Shut DP	62.00/143.22 FT Head
Valve Open DP	66.00/152.46 FT Head
Valve Open BP	14.00/32.34 FT Head
Valve Open DP	62.00/126.12 FT Head
Valve Open GPM	1100 GPM
Valve Position	38.00%
Final Discharge Pressure	122.46 FT Head
Final Suction Pressure	14.00/32.34 FT Head
Design FT Head	120.00 FT Head
Actual FT Head	120.00 FT Head
Ind. Impeller Diam.	11.25 in.

P-3A_3B TAB.jpg

Assigned To Kevin Parker

Asset B-1A

Condensing

Discipline Design Mechanical Engineer

Due Date 10/9/2025

Created By Gerry Wilwerding

Identified On 10/2/2025 8:38 AM

TST-2-11 OPEN HIGH

Please provide startup documentation that indicates vibration switch has been tested and adjusted and that it shuts off Fan in an event.

Source Test 2, Attempt 1, Line 9

Cooling Tower Vibration Switch: Verify that Start-up report tested vibration switch and shuts OFF Fan.

Assigned To Tom Leahy

Asset CT-1

Discipline Mechanical Contractor

Due Date 10/9/2025

Created By Gerry Wilwerding

Identified On 10/2/2025 7:51 AM

TST-1-4 OPEN MODERATE

This issue is created to track boiler startup activities.

-- Specifically this issue is to ensure boiler setup includes programming the boilers to do the following: When boilers are Enabled by BAS, the Lead boiler has at least one pump active and circulating water through the primary hot water loop.

When boiler system is Disabled by BAS, all boiler circulating pumps will be Off.

Source Test 1

Boiler System

Assigned To Tom Leahy

Asset B-1A

Condensing

Discipline Mechanical Contractor

Due Date 9/30/2025

Created By Gerry Wilwerding

Identified On 9/23/2025 8:12 AM

TST-1-1 OPEN MODERATE

Where is the boiler LWT setpoint indicated on Graphics?
(this is different from the Heat Pump LWS Temp. Setpoint)
Is this being provided to the boiler Lead controller?

Source Test 1, Attempt 1, Line 5

Record the hot water supply temperature setpoint (°F).

Assigned To Albireo Energy

Asset  B-1A

 Condensing

Discipline Controls Contractor

Type Controls

Due Date 9/23/2025

Created By Gerry Wilwerding

Identified On 9/16/2025 11:48 AM

TST-2-6 OPEN MODERATE

Makeup water meter:

1) Units on graphics are listed as GPM, this does not appear correct.
Normally I see meters list volume amounts, not flow rates.
Confirm with meter vendor how this should be read so that the BAS
provides accurate information.

2) Show make-up water volume (cumulative total) on graphic and trend
value. Trend values could be taken hourly.

Source Test 2, Attempt 1, Line 42

Reaction: When make-up water valve is open, verify it shuts when Operating Water Level is reached (as determined by Operating Water Level Switch)

Assigned To Albireo Energy

Asset  CT-1

Discipline Controls Contractor

Type Controls

Due Date 9/23/2025

Created By Gerry Wilwerding

Identified On 9/16/2025 10:55 AM

meter not yet hooked up to BAS.

Gerry Wilwerding commented on 09/23/2025 at 08:04 AM
DLR Group

TST-3-1 OPEN MODERATE

Has data for each lighting channel been collected from the electrical loggers
for at least a week after system has been programmed?

Can you upload the data file or the operation charts (that the software can
create) here or email it to me?

Source Test 3

Exterior Lights - Exterior Lighting Control

Assigned To Darren Koehn

Asset  Exterior Lights

Due Date 9/5/2025

Created By Gerry Wilwerding

Identified On 8/29/2025 8:55 AM

TST-2-2 OPEN HIGH

High water level alarm is triggering dozens of times each day.
Items to check to ensure high water level is triggered properly:

- 1) Check water Level with CT OFF. Would think this would be several inches below the water fill supply pipe.
- 2) Is high water water level above OFF water level? (several inches higher)
- 2) Turn CT ON, verify Operation water level (is it above the water fill level).
- 3) Verify water fill level. (likely several inches below operation level)
- 4) Verify low water level.

-- I'll see if I can find if there was some more info. provided about these levels.

Source Test 2, Attempt 1, Line 44

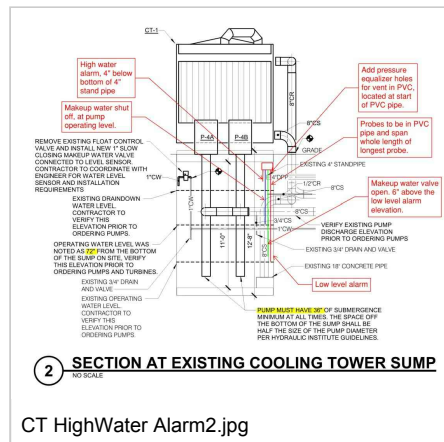
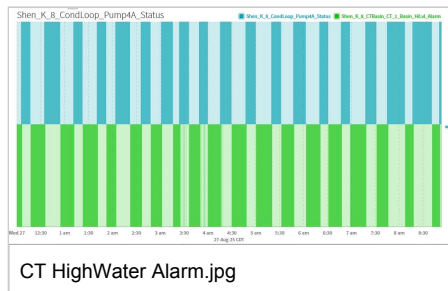
Reaction: Review all trends, is tank level is properly maintained?

should hi water level alarm be discontinued until the level sensors can be adjusted?

Gerry Wilwerding commented on 08/29/2025 at 08:59 AM
DLR Group

Guidance by IMEG has been provided. Please advise on when water level sensors can be corrected.

Gerry Wilwerding commented on 08/27/2025 at 08:56 AM
DLR Group



TST-2-1 OPEN MODERATE

Water temperature sensors are more than 5 deg.F different.
 I believe both of these are new sensors and would anticipate their values to be about 2 deg.F from each other.
 Which is correct?
 Does one need to be adjusted?

Source Test 2, Attempt 1, Line 5

Verify all BAS sensors and setpoint values are trended for condenser system.

Assigned To Albireo Energy

Asset CT-1

Discipline Controls Contractor

Type Controls

Due Date 8/27/2025

Created By Gerry Wilwerding

Identified On 8/20/2025 3:59 PM

See new attachment. Sensor is downstream of P-3B rather than downstream of HX (supply side of HX). move sensor to be downstream of HX (HxLWS Temp) as it is currently shown on graphics.

Gerry Wilwerding commented on 09/22/2025 at 10:17 AM
 DLR Group

Maybe I'm not understanding something. Isn't the bypass valve at 100% signal delivering all the heat pump loop water to the heat exchanger? The HPLWS temp seems to indicate that since it's a lot cooler than the HPLWR temp.

The HxLWS is nearly the same as HPLWR temp. Could the HxLWS sensor be located in the wrong location? Does it need to be moved?

Gerry Wilwerding commented on 08/29/2025 at 08:39 AM
 DLR Group

Snap attached: HPLWRT above setpoints HPLWRT Setpoint (85 deg F), Clg enabled, Byp Valve open (34.5%), CT Fan and pumps were running to maintain CsTemp at Cs Temp Setpoint (80 deg F) and Hx LWS Temp and HPLWS Temp are within 2 deg F from each other.

Kiran Kute commented on 08/28/2025 at 08:50 AM
 Controls Contractor, Albireo Energy

